



**Greater Visakhapatnam Municipal Corporation**

# **Request for Proposal**

**Providing Sweeping Services through  
Chassis Mounted / Heavy Duty Vacuum  
Sweeper with Double engine for  
a period of 3 (Three) years in GVMC**

**Nov. 2015**

## **SCHEDULE OF BIDDING PROCESS**

<b>Sl.No.</b>	<b>Event Description</b>	<b>Date</b>
<b>1.</b>	<b>ISSUE OF RFP TO APPLICANTS</b>	Detailed Tender Document may be downloaded from 21.01.2016 onwards (2 <sup>nd</sup> Call)
<b>2.</b>	<b>LAST DATE FOR SUBMISSION OF PROPOSALS</b>	27.01.2016 till 3.00 PM

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## **DISCLAIMER**

**This Request for Proposal (RFP) is issued by Greater Visakhapatnam Municipal Corporation (GVMC), Visakhapatnam.**

**The RFP is not a prospectus or offer on invitation to the public in relation to the sale of assets, shares, debentures or securities, nor shall this RFP or any part of it form the basis of or be relied upon in any way in connection with, any contract relating to any assets, shares, debentures or securities.**

**In considering an investment, if any, in the proposed Project, each recipient should make its own independent assessment and seek its own professional, technical, financial and legal advice.**

**Whilst the information in this RFP has been prepared in good faith, it is not and does not purport to be comprehensive or to have been independently verified. Neither GVMC nor any of their officers or employees, nor any of their advisers nor consultants, accept any liability or responsibility for the accuracy, reasonableness or completeness of, or for any errors, omissions or misstatements, negligent or otherwise, relating to the proposed Project, or makes any representation or warranty, express or implied, with respect to the information contained in this RFP or on which this RFP is based or with respect to any written or oral information made or to be made available to any of the recipients or their professional advisers and, so far as permitted by law and except in the case of fraudulent misrepresentation by the party concerned, and liability therefore is hereby expressly disclaimed.**

**The information contained in this RFP is selective and is subject to updating, expansion, revision and amendment. It does not, and does not purport to, contain all the information that a recipient may require. Neither GVMC nor any of their officers, employees nor any of its advisors nor consultants undertakes to provide any recipient with access to any additional information or to update the information in this RFP or to correct any inaccuracies therein which may become apparent. Each recipient must conduct its own analysis of the information contained in this RFP or to correct any inaccuracies therein that may this RFP and is advised to carry out its own investigation into the proposed Project, the legislative and regulatory regime which applies thereto and by and all matters pertinent to the proposed Project and to seek its own professional advice on the legal, financial, regulatory and taxation consequences of entering into any agreement or arrangement relating to the proposed Project.**

**This RFP includes certain statements, estimates, projections, designs, targets and forecasts with respect to the Project. Such statements, estimates, projections, targets and forecasts, designs reflect various assumptions made by the management, officers and employees of GVMC, which assumptions (and the base information on which they are made) may or may not prove to be correct. No representation or warranty is given as to the reasonableness of forecasts or the assumptions on which they may be based and nothing in this RFP is, or should be relief on as, a promise, representation or warranty.**

## **REQUEST FOR PROPOSAL**

### **Competitive Bidding for Providing Sweeping Services through Chassis Mounted / Heavy Duty Vacuum Sweeper with Double engine for a period of 3 (Three) years in GVMC**

1. Greater Visakhapatnam Municipal Corporation (“GVMC”) invites Qualifications, Technical and Financial Proposals from interested and eligible bidders (“Bidders”) to participate in project for Providing Sweeping Services through Chassis Mounted / Heavy Duty Vacuum Sweeper with Double engine for a period of 3 (Three) years in GVMC, as per this bidding document.
2. Pedestrians, shoppers & vehicle commuters throw litter on roads. This litter, garbage and other leaf litter spreads around due to wind & creates insanitary conditions. In general also, there are dusty conditions due to local factors & ongoing transportation/construction activity. Further to ensure safety of manual sweepers on the main roads it is important to use mechanized sweeping machines. This project is intended to help strengthen Visakhapatnam city’s image as a global city & help in the Swachh Visakhapatnam campaign.
3. The purpose of this project is to provide comprehensive mechanized sweeping of the Main road stretches in Visakhapatnam that includes deployment of road sweeper, operation & maintenance as well as ensuring the standards for hygiene, operational efficiency, and environmental management on these roads.
4. In recognition of the operational complexities and environmental issues, the selected operator should work closely with the GVMC to ensure that these roads are managed in accordance with the specified performance criteria.
5. GVMC has been doing manual sweeping work on these roads through its existing fleet & now seeks to add further to it. GVMC intends to utilize the commercial and technical expertise of private sector in providing new machines & day-to-day operations. This Request for Proposal document is a composite bid document with qualifications, technical & financial bids. The bidder has to estimate their anticipated expenditure on the project with scope of services to be carried out by the operator and indicate the monthly payment to be made by GVMC.
6. The scope of work for the Bidder includes:
  - a) The scope of work is to provide the services of cleaning, sweeping, mopping of specified road, kerbs, sidewalks and side drains attached to the specified road on a daily basis through new Chassis Mounted / Heavy Duty Vacuum Sweepers and the eventual transportation of garbage/dust collected to specified points. The Operator shall buy new Chassis Mounted / Heavy Duty Vacuum Sweepers as per the specifications and deploy them with requisite manpower. The O&M of the machines will also be the responsibility of the Operator.
  - b) The Operator shall have to commence the work within 20 days from the date of order. Contract will be for a period of 3 (Three) years from the date of work order.
  - c) The Service Provider shall adhere to the time schedule set out in the table below for implementation of the Service Contract:

Sl. No.	Activity	Time Schedule
1	Mechanical sweeping of roads	10 PM TO 6AM every day or specified time fixed by the GVMC Officials.

7. An agreement will be signed up between GVMC and the selected Bidder clearly specifying the rights and duties of each party. The Draft O&M Agreement will incorporate all the details mentioned in the RFP, the maintenance schedules that will be submitted by selected bidder, details of key personnel and will be signed before commencing operations by the selected bidder. The draft O&M Agreement copy is attached as Annexure 12.
8. Interested parties may download the Request for Proposal document (the “RFP” document) from website [www.gvmc.gov.in](http://www.gvmc.gov.in) or collect from the address given below:

O/o. Executive Engineer (Mech)  
 Greater Visakhapatnam Municipal  
 Corporation, Tenneti Bhavan,  
 Visakhapatnam.  
 Telephone: 9912349476, 9912826662  
 Mail: [eegvcmcmech@gmail.com](mailto:eegvcmcmech@gmail.com)

The RFP must be submitted accompanied by a non-refundable fee of Indian Rupees (Rs) 25,000 (Rupees Twenty Five Thousand only) by way of a crossed demand draft (non-refundable) drawn in favour of “Commissioner, Greater Visakhapatnam Municipal Corporation” payable at Visakhapatnam, India.

9. For selection of suitable Operator a ‘Composite Bidding’ process has been planned. Under this process, there will not be any separate Pre-Qualification Stage for short- listing of Bidders and the bidders would be required to submit their qualification, technical and financial submissions in separate sealed covers, as specified in this document. There are minimum technical capability criteria mentioned as qualification requirements to be met by the potential Bidders to become eligible for further technical & financial evaluation. The technical submissions of the qualified bidders would be opened for evaluation and those meeting the minimum technical scores would be considered for financial opening/ evaluation.
10. Detailed information on evaluation criteria and methodology are available in Annexure 5A hereto.
11. GVMC will not be responsible for any delay, loss or non-receipt of RFP document(s) sent by post / courier.
12. Further, GVMC reserves the rights to accept/ reject any or all applications without assigning any reason thereof.
13. The bidders who are desirous of participating in RFP (Request for Proposal) shall submit their technical bids, financial bids as per the standard formats for the above work to SE-II(Works) / E.E.(Mech), Greater Visakhapatnam Municipal Corporation at Main Office Complex, Tenneti Bhavan, Asilmetta, Visakhapatnam by personal or by courier to reach the cover within the time as specified.

14. Proposal submissions must be received no later than 15.00 hrs on the specified date as indicated in the schedule of bidding process and in the manner specified in the RFP document. Further hard copies of the bid with original EMD must be submitted at the address given below by technical bid opening date & time as specified in the RFP document:

O/o. Executive Engineer (Mech)  
Greater Visakhapatnam Municipal  
Corporation, Main Office, Tenneti Bhavan,  
Visakhapatnam.  
Telephone: 9912349476, 9912826662  
Mail: [eegvcmcmech@gmail.com](mailto:eegvcmcmech@gmail.com)

## **RFP: PART I: INSTRUCTIONS TO BIDDERS**

### **A. BIDDING PROCESS AND GENERAL GUIDELINES**

#### **1.1 Background / Introduction**

**1.1.1** Greater Visakhapatnam Municipal Corporation (“GVMC”) invites Qualifications, Technical and Financial Proposals from interested and eligible bidders (“Bidders”) to participate in project for Providing Sweeping Services through Chassis Mounted / Heavy Duty Vacuum Sweeper with Double engine for a period of 3 (Three) years in GVMC, as per this bidding document.

**1.1.2** Pedestrians, shoppers & vehicle commuters throw litter on roads. This litter, garbage and other leaf litter spreads around due to wind & creates insanitary conditions. In general also, there are dusty conditions due to local factors & ongoing transportation/construction activity. Further to ensure safety of manual sweepers on the main roads it is important to use mechanized sweeping machines. This project is intended to help strengthen Visakhapatnam city’s image as a global city & help in the Swachh Visakhapatnam campaign.

**1.1.3** The purpose of this project is to provide comprehensive mechanized sweeping of the Main road stretches in Visakhapatnam that includes deployment of road sweeper, operation & maintenance as well as ensuring the standards for hygiene, operational efficiency, and environmental management on these roads.

**1.1.4** In recognition of the operational complexities and environmental issues, the selected operator should work closely with the GVMC to ensure that these roads are managed in accordance with the specified performance criteria.

**1.1.5** GVMC has been doing mechanized sweeping work on these roads through its existing fleet for past 8 years & now seeks to add further to it. GVMC intends to utilize the commercial and technical expertise of private sector in providing new machines & day-to-day operations. This Request for Proposal document is a composite bid document with qualifications, technical & financial bids. The bidder has to estimate their anticipated expenditure on the project with scope of services to be carried out by the operator and indicate the monthly payment to be made by GVMC.

#### **1.1.6 Scope of Work**

- A) The scope of work is to provide the services of cleaning, sweeping, mopping of specified road, kerbs, sidewalks and side drains attached to the specified road on a daily basis through new Chassis Mounted / Heavy Duty Vacuum Sweepers and the eventual transportation of garbage/dust collected to specified points. The Operator shall buy new Chassis Mounted / Heavy Duty Vacuum Sweepers as per the specifications and deploy them with requisite manpower. The O&M of the machines will also be the responsibility of the Operator.**
- B) The Operator shall have to commence the work within 20 days from the date of order. Contract will be for a period of 3 (Three) years from the date of work order.**



C) Service Provider shall adhere to the time schedule set out in the table below for implementation of the Service Contract:

Sl. No.	Activity	Time Schedule
1	Mechanical sweeping of roads	10 PM TO 6AM every day or specified time fixed by the GVMC Officials.

#### 1.1.7 Obligations of GVMC

- 1) The GVMC at its discretion/ suitability shall be providing parking lots in each zone or a centrally located area.
- 2) The GVMC shall provide water free of cost for use of the sweeping machines
- 3) CMOH shall be the overall in charge of the project and the concerned AMOHs will be in charges of the road stretches in their jurisdiction.
- 4) The GVMC shall provide handheld radio sets/ other communication equipment to the supervisors employed by the Operator for real-time interaction with GVMC officials.
- 5) The GVMC shall provide GPS equipment for vehicle tracking
- 6) The GVMC shall also give requisite authorization to the operator and its personnel for carrying out the various tasks as per the scope of work smoothly.

#### 1.1.8 Service Level Agreement

Each instance of the following will constitute a violation:

Sl. No	Performance Obligations	Penalty
1	Dumping of MSW (Dust, dirt etc., ) in any area outside the Designated Locations per instance	10% of amount payable by GVMC in that shift.
2	Failure in carrying out sweeping of roads as per Implementation Plan per instance	10% of amount payable by GVMC in that shift.
3	Failure in transportation of silt collected as per Implementation Plan per instance	10% of amount payable by GVMC in that shift.
4	Non- performance of any other obligation under the Agreement for a continuous period of 7 (seven) days	10% of amount payable by GVMC in that shift.
5	Failure in carrying out cleaning of very important road stretches as per Implementation Plan per instance	10% of amount payable by GVMC in that shift.

The amount of daily financial penalties imposed for breach of service Level Agreement will not exceed 5% of the total billing in any one month. The Commissioner GVMC reserves the right to impose financial penalty not exceeding 5% of the total monthly bill in case the work is not found satisfactory. The decision on amount of penalty within the above limit of 5% is sole decision of the officer authorised by the Commissioner and shall be binding on the Operator.

The penalty will be deducted from the monthly bill of the Operator. Further in above

circumstances, GVMC will be at liberty to use vehicles by an alternate arrangement and during such circumstances if any damage occurs to the Sweeping Machine, same also must be set right by the Operator for which no extra payment / claim will be reimbursed to the Operator by GVMC. This shall be binding on the Operator.

**1.2. Composite bidding process**

**1.2.1 For selecting a party to undertake the above Project, GVMC has planned to carry out a composite bidding process, wherein there will not be a separate pre-qualification phase and the interested parties are required to submit Proposal in four parts, viz.:**

**Part 1: Other Submissions**

**Part 2: Qualification & Technical**

**Proposal Part 3: Financial Proposal**

**Part 4: Bid Security**

All Bidders are required to submit their Proposal in accordance with the guidelines set forth in this RFP. In order to promote consistency among Proposals and minimize potential misunderstandings regarding how Bidders' Proposals will be interpreted by GVMC, the format in which Bidders will specify the fundamental aspects of their Proposals has been broadly outlined in this RFP.

**1.2.2 The evaluation of the Proposals would be carried out in four stages. The first stage would involve a test for responsiveness based on Other Submissions and Bid Security (Part 1 & 4). Those proposals found to be responsive would be evaluated for the next two stages i.e. Qualification & Technical Proposal. In the second Stage the Qualification Proposal (Part 2) comprising information of the parties on their technical and financial capability for undertaking the Project would be evaluated. The bidders qualified in the above will be considered for technical evaluation in the third stage. Based on technical evaluation in stage three of the evaluation, the Financial Proposal (Part 3) of only qualified bidders would be opened at the last stage of evaluation, for selecting the Successful Bidder.**

**1.2.3 GVMC will issue a Letter of Intent to the Successful Bidder.**

**1.2.4 In this RFP, the term "Bidder" refers to all those qualified Applicants that have submitted proposal in response to this RFP. "Operator" refers to the Successful Bidder selected by GVMC to undertake the Operation and Management of this Project.**

**1.2.5 GVMC reserves the right not to follow up this RFP and terminate the entire selection process without any obligation to any of the Applicants / Bidders.**

**1.2.6 The terms used in this RFP and not defined herein shall have the meaning that will be ascribed in the proposed "O&M Agreement".**

- 1.2.7 The principal contract between the GVMC and the Operator will be the O&M Agreement, an agreed draft of which will be provided along with LOI. Bidders should clearly undertake at the time of submission of proposal (as per covering letter Annexure IA) that they agreed to and abide by all conditions set forth in RFP and any addendum issued thereafter, agreement proposed to be entered, maintenance schedule as will be finalized in consultation with Operator.
- 1.2.8 The Operator would be required to meet stipulated pollution norms and guidelines and compliance with various laws, rules and regulations of GVMC, Government of Andhra Pradesh and Government of India.
- 1.2.9 The confirmation and cross checking of Roads and other details provided shall be got done by the Bidders on its own.
- 1.2.10. Within 7 days from the issue of Letter of Intent (LoI), the Bidder would be required to enter into the O&M Agreement with GVMC after submission of Performance Guarantee in favour of GVMC (of the amount specified in Data Sheet and as per format provided in Annexure 8).

**1.3. Eligibility Condition:**

The bidder should meet the Eligibility criteria as follows:

**A) General:**

1. The Bidder can be a single entity or a JV or consortium (maximum three members). The Bidder should submit a Power of Attorney as per the format enclosed at Annexure 2A and also Annexure 2B (in case of consortium), authorizing the signatory of the Proposal to commit the Bidder.
2. The bidders can be proprietary, partnership, private limited or public limited companies registered in India.
3. The bidder should have done mechanical sweeping on Indian roads during any 1 (One) year of the last 5 years @ minimum 100 km per day.
4. All Proposals must be submitted, duly signed by the Bidder under the “Covering Letter for Proposal Submission” the format for which is provided at Annexure 1A of this RFP.
5. Any entity, firm/Consortium, its associates/subsidiary or any of its companies having the same promoters which has earlier been barred by GVMC, or Government of Andhra Pradesh, or Government of India or any other government department from participating in any tender being undertaken by the respective entity, would not be eligible to submit a Bid, if such bar subsists as on the Bid Due Date.

6. **Registration / Licence:** The bidders must have PAN, Service Tax, VAT, certificates from the appropriate authorities (Photocopies of registration certificates to be submitted.)
7. The firm should not have abandoned any work of Government of India or Government of Andhra Pradesh or GVMC or any Government department's work during the last 5 years.
8. At any point of time in the Bidding Process, if required by GVMC, it is the Bidders' responsibility to provide such evidence of their eligibility as per the terms of the RFP, to the satisfaction of GVMC.

**B) Technical:**

9. **Personnel Capabilities:** The firm must have suitable qualified and experienced Personnel for the successful operation of mechanised sweeping. Manpower details should be submitted in format given in Annexure – 7 of this document. Key personnel list should be submitted along with bid.

**C) Financial**

12. **Financial capability of the Applicants would be judged on the basis of the Threshold Financial Capability measured on the following criteria:**
  - a. The Net Worth of the Bidder should not be less than INR 1 (One) crore and the bidder shall submit a Solvency Certificate from any Nationalized or Scheduled Bank for an amount of at least Rupees 1 (One) crore.
  - b. The Average Aggregate Turnover of the Bidder should not be less than INR 3 (Three) Crores over the last 3 (three) years.

Criteria (a) and (b) of Financial Capability are pass/fail criteria only. The Response Sheets must be supported by a certificate from the Applicant's statutory auditor. The Application must be accompanied by the Audited Annual Report including balance sheets, Profit and Loss Sheets of the Applicant for the last three (3) financial years.

#### 1.4 Consortiums are allowed

Joint venture or consortium is allowed. However, technical & financial criteria must be met by any one of the participating members (not more than three members) & if JV or consortium includes an O&M contractor, the contractor must have a latest Authority letter from Manufacturer as proof of being an authorized dealer/ distributor.

Further the Consortium should fulfil the following criteria:

1. They should have legally valid Consortium agreement as per the prescribed format for the purpose of participation in the bidding process. The total no of a Consortium shall be limited to three members.
2. Manufacturer/ distributor (with Sweeping Machines of any capacity /type) shall only be allowed as the lead member.
3. Partners of the Consortium may include principal manufacturer / Distributor of mechanical Power sweeping equipment/ municipal Street Sweeping work contractors with Sweeping Machines of any capacity/type.
4. Consortium as a whole shall meet all the qualifying norms specified in the RFP, they participate.
5. All the Consortium member(s) shall authorize the lead member by submitting a power of Attorney as per the prescribed format duly signed by the authorized signatories. The lead member shall be authorized to receive instructions for and on behalf of all member of the Consortium and entire execution of the contract.
6. The Consortium and its members shall be jointly and severally responsible and be held liable for the purpose of guaranteed obligation and any other matter as required under the contract.
7. Any member of the Consortium member(s) shall not be eligible either in an individually capacity or part of any other Consortium to participate in the RFP, where the said Consortium participates.
8. Work order will be placed to lead member of the Consortium.
9. In addition to the above the Lead member of the bidder(s) should submit the following documents in Part 1 of the bid as qualifying terms.
  - Certificate of Registration
  - PAN

**11. The prescribed format for Power of Attorney (Annexure 2B) is provided in the RFP specification as enclosures.**

**1.5 Period of the Project**

**The Period for Operation & Management of the Project will be 3 (Three) years.**

**1.6 Payments**

**The contract payment will be made on a monthly basis to the operator duly making deductions (if any)**

- a) **Operator shall submit his monthly bill in the 1st week of every month along with duly certified log diary given by respective department and work done certificate as per the format given by GVMC.**
- b) **For contract, payment will be made as per rate quoted in tender, only for those shifts/ working for which work has been carried out by Operator on the basis of per shift of 10 hours in a shift @ average speed of 6 Kms per hour i.e. 60 Kms per shift.**
- c) **Income Tax as per statutory provision shall be borne by the Operator. The corporation shall deduct all statutory taxes like advance Income Tax, etc. from monthly payments being made to the Operator.**
- d) **Service tax (if any) shall be the responsibility of and payable by the Operator**
- e) **In case the Operator decides to stop the work during the continuance of the contract or withdraws from the work without at least 60 days prior notice or if services are terminated by the GVMC on account of Deficiency in Service, the performance security amount shall be forfeited and the Operator shall have no claim on the same.**
- f) **The commissioner reserves the right to carry out inspection, as and when required without intimating the Operator, of the various locations where work is in progress. Any shortcoming found during inspection will be intimated to the Operator or his supervisor orally or in written which shall have to be attended immediately by the Operator or his supervisor. The penalties imposed on the Operator from time to time, shall be recovered from the Monthly Bill or adjusted against the security deposit. The corporation reserves the right to treat continuous shortcomings as “Deficiency Of Service” and terminate the Contract after giving two months’ notice.**
- g) **In case of termination of contract on any reason, the EMD & FSD paid by the Contractor and due payment for the work done will be forfeited.**
- h) **The Operator shall ensure timely payments to his workforce and meet all the contractual commitments in terms of payments, insurance, safety of its workforce. All statutory payments to the workforce shall be done immediately upon becoming due.**
- i) **The Contract Price will be as per the bid and will be inclusive of all expenses necessary for the continuance of the O & M services under the contract. Such expenses shall include but not restricted to payments to RTA, Labour Authorities, Local and Municipal Authorities, Semi Govt., or any charges, deposits, dues, taxes, fuel, oil,**

lubricants, levies, insurance, toll taxes, rents, electricity charges, staff, spare parts etc., connected with the service. The all-inclusive rate should be filled up in the respective column.

- j) The corporation reserves the right to increase or decrease the scope of work by 25%. Operator shall have to carry out 25% extra work at the same rate, terms and conditions if asked to do so.
- k) On specific occasions, the corporation reserves the right to ask the Operator to provide additional cleaning services. The Operator is bound to provide the same at a short notice of few hours. The rates for additional services requested by the commissioner will be mutually agreed upon between the Operator and the commissioner.

#### **1.7 Penalty**

Deductions as per Service Level Agreement will be made in the monthly contract payment

#### **1.8 Proposal Preparation Cost**

The Bidder shall be responsible for all costs associated with the preparation of its Proposal and its participation in the bidding process. GVMC will not be responsible nor in any way liable for such costs, regardless of the conduct or outcome of the bidding process.

#### **1.9 Contents of RFP**

The RFP consists of 63 pages excluding Draft Agreement and would include any Addenda issued in accordance with Clause 1.11 of Part I of the RFP.

#### **1.10 Clarifications**

- 1.10.1 A prospective Bidder requiring any clarification on the RFP may notify the GVMC in writing. Bidders should send in their queries latest on or before the Pre Bid Meeting as given in the schedule of Bidding Process. However, it is not binding for GVMC to answer/accept any or all of such queries/comments.
- 1.10.2 Copies of the response will be forwarded by email to all participants in pre bid and also uploaded on the GVMC website/e-procurement website including a description of the enquiry.

## **1.11 Amendment of RFP**

**1.11.1 GVMC may modify the RFP by issuing an Addendum before Proposal Due Date.**

**1.11.2 Any Addendum thus issued shall be part of the RFP and shall be communicated in writing to all the purchasers of the RFP and will also be hosted on the GVMC's website.**

**1.11.3 To give prospective Bidders reasonable time in which to take Addendum into account in preparing their bids, GVMC may, at its sole discretion, extend the Proposal Due Date.**

## **B. Preparation And Submission Of Proposal**

### **1.12 Language of the Proposal**

The language of Proposal and related documents and correspondence shall be as per the Data Sheet (Annexure 9). Supporting documents and printed literature furnished by Bidder along with the Proposal may be in any other language provided that they are accompanied by translations in the language as per the Data Sheet and certified by the concerned Embassy/High Commission/Consulate of the country of origin of Bidder, in India. Supporting materials, which are not translated into the language mentioned in the Data Sheet, shall not be considered for evaluation. For the purpose of interpretation and evaluation of the application, translation certified by Embassy/ High Commission/Consulate shall prevail.

### **1.13 Currency of Proposal and Payments**

**1.13.1 The currency for the purpose of the Proposal shall be as per the Data Sheet (Annexure 9). In case the conversion is required, the conversion to the currency mentioned in the Data Sheet shall be based on the exchange rate (RBI Reference Rate) as was applicable 7 days prior to Proposal Due Date. In all such cases, the original figures in the relevant foreign currency and the Proposal currency equivalent thereof must be given. The date used and exchange rate thereof shall be clearly stated. GVMC reserves the right to use any other suitable exchange rate for the purposes of uniformly evaluating all Bidders.**

### **1.14 Bid Security**

**1.14.1 Proposals would need to be accompanied by a Bid security in Indian Rupees for an amount as given in the Data Sheet (Annexure 9) and valid for 45 days beyond the Proposal validity. The bid security shall be kept valid throughout the Proposal Validity Period including any extensions in the Proposal Validity Period as given in Clauses 1.15 and 1.16 and would be required to be extended and further extended if so required by GVMC. Any extension of the validity of the Bid Security as requested by GVMC shall be provided to GVMC, a minimum of seven calendar days prior to the expiry of the validity of the Bid Security, being extended. When an extension of the Bid Validity Period is requested, Bidders shall not be permitted to change the terms and conditions of their Bids. GVMC reserves the right to reject the Proposal submitted by any Bidder who fails to extend the validity of the Bid Security in line with the provisions of this clause.**



**1.14.2 The Bid Security shall be in the following form:**

**A demand draft or an irrevocable Bank Guarantee issued by a Bank in favour of GVMC, as per the format set out in Annexure 4A. For the purpose of providing Bid Security, the “Bank” shall have the meaning specified below and Bank Guarantees issued by the following Banks would be accepted:**

**I Banks**

- 1. State Bank of India and its subsidiaries**
- 2. Any Indian Nationalized Bank**
- 3. Any scheduled Commercial Bank approved by RBI having a net worth of not less than Rs.50 crores as per the latest Annual Report of the Bank. In case of a Foreign Bank (issued by a branch in India), the net worth in respect of Indian operations shall only be taken into account.**

**II The acceptance of the guarantee shall also be subject to the following conditions**

- 1. The capital adequacy of the Bank shall not be less than the norms prescribed by RBI**
- 2. The Bank Guarantee issued by a Cooperative Bank shall not be accepted**

**1.14.3 The Bid Security (Part 4); unopened Qualification & Technical Proposal (Part 2); and unopened Financial Proposal (Part 3) of those Bidders whose Other Submissions get rejected will be returned within a period of 1 month from the date of intimation of such rejection. The Bid Security (Part 4) and unopened Financial Proposal (Part 3) of those Bidders whose Qualification & Technical Proposal gets rejected will be returned within a period of 1 month from the date of intimation of such rejection. Notwithstanding anything contrary to anything provided in these instructions to Bidders, the validity of the Bid Security of the Successful Bidder, on issue of the Letter of Intent by GVMC, should be extended by Operator, till the date on which performance bank guarantee is submitted. The Bid Security shall be returned, subject to the provisions of this clause to unsuccessful Bidders within a period of 1 month from the date of announcement of the Successful Bidder. Provided however, that the bid security of the second highest Bidder as determined on the opening of the Financial Proposal shall be returned by GVMC on the expiry of the Proposal Validity Period or the execution of the Contract Agreement, whichever is earlier. In addition to the above, GVMC will promptly release all Bid Securities in the event GVMC decides to terminate the bidding proceedings or abandon the Project.**

**1.14.4 GVMC shall reject the Proposal, which does not include the Bid Security.**

**1.14.5 The entire Bid Security shall be forfeited in the following cases:**

- (i) If the Bidder withdraws its Proposal except as provided in Clause 1.24;**
- (ii) If the Bidder withdraws its Proposal during the interval between the Proposal Due Date and expiration of the Proposal Validity Period;**
- (iii) If the Successful Bidder / Company set up by the Bidder fails to submit the Performance Guarantee in favour of GVMC and start the operation and management within the stipulated time.**

### **1.15 Proposal Validity period**

Proposal shall remain valid for a period not less than 6 months from the Proposal Due Date. GVMC reserves the right to reject any Proposal, which does not meet the requirement.

### **1.16 Extension of Proposal Validity period**

1.16.1 In exceptional circumstances, prior to expiry of the original Proposal Validity Period, GVMC may request the Bidders to extend the period of validity for a specified additional period. The request and the Bidders' responses shall be made in writing. GVMC reserves the right to reject the Proposal submitted by any Bidder who fails to extend the period of validity of its Proposal in line with the provisions of this clause.

1.16.2 The Bid Validity Period of the Successful Bidder shall be automatically extended till the date on which the Performance bank Guarantee is submitted to GVMC.

### **1.17 Project Inspection and Site Visits**

The Bidder(s), at their own responsibility and risk are encouraged to visit and examine the main road stretches and its surroundings and obtain all information that may be necessary for preparing the Proposal. The costs of visiting the site shall be borne by the Bidder. GVMC shall not be liable for such costs, regardless of the outcome of the Bidding process.

### **1.18 Bidders' Responsibilities**

1.18.1 The Bidder is expected to examine carefully the contents of all the documents provided. Failure to comply with the requirements of RFP will be at the Bidders' own risk.

1.18.2 It would be deemed that prior to the submission of the Proposal, the Bidder has:

- (i) Made a complete and careful examination of requirements and other information set forth in this RFP;
- (ii) Received all such relevant information as it has requested from GVMC and
- (iii) Made a complete and careful examination of the various aspects of the Project including but not limited to:
  - a) The Road Stretches
  - b) Parking lots provided by GVMC, Water Sources for spraying during sweeping
  - c) The conditions of the access roads and utilities in the vicinity of the Project Site
  - d) Scope of work as per Para 1.1.6 of RFP & Draft contract agreement below
  - e) Service Level Agreement as per Para 1.1.8 of RFP
  - f) Expenditures likely to be incurred by the selected bidder
  - g) Ownership of equipment during and after the Term of the project
  - h) All other matters that might affect the Bidder's performance under the terms of this RFP.

- 1.18.3 GVMC shall not be liable for any mistake or error or neglect by the Bidder in respect of the above.
- 1.18.4 Each Bidder shall submit only one Proposal (composite for all packages) in response to this RFP. Submission of more than one Proposal by any Bidder shall be sufficient ground for disqualification of the Bidder. In case, any entity is part of more than one Bidder, this shall lead to disqualification of all the Bidders in which such an entity is participating
- 1.19 Deleted
- 1.20 Format and Signing of Proposal
- 1.20.1 The Bidder would provide all the information as per this RFP. GVMC reserves the right to evaluate only those Proposals that are received in the required format, complete in all respects and in line with the instructions contained in this RFP.
- 1.20.2 The Proposal (composite for all packages) should be submitted in Four Parts in 4 separate envelopes and put together in one single outer envelope:
- Part 1: “Other submissions” which will consist of details mentioned in Clause 2.2 of this RFP.
- Part 2: “Qualification & Technical Proposal” which will consist of the details mentioned in Annexure 5B of this RFP.
- Part 3: “Financial Proposal” as per the details mentioned in Annexure 6A and 6 B of this RFP.
- Part 4: “Bid Security” as per Annexure 4A of this RFP. Bid Security is not to be submitted in Bound Form.
- 1.20.3 The Bidder shall prepare and submit the Proposal online as well as in hard copy (comprising Other Submissions, Qualification & Technical Proposal, Financial Proposal and Bid Security in separate envelopes) as indicated above and in specified numbers of copies. In case of any discrepancies in terms of language or numbers the original proposal will be considered for evaluation.
- 1.20.4 The pages and volumes of each part of the Proposal shall be clearly numbered and stamped and the contents of the Proposal shall be duly indexed.
- 1.20.5 All documents should be submitted in a bound form, separately for Part 1 & Part 2. Part 3 & Part 4 are not to be submitted in bound form and should be placed in duly marked separate envelopes. The Proposal should not include any loose papers.
- 1.20.6 The Proposal shall be typed or printed. The Proposal shall be signed and each page of the Proposal shall be initialled by a person or persons duly authorized to sign on behalf of the Bidder and holding the Power of Attorney as per the format provided in Annexure 2A of this RFP.

1.20.7 The number(s) contained in the financial Proposal should be covered with a clear/transparent adhesive tape. Any signs of tampering will lead to the rejection of the financial Proposal. There should not be any cutting.

1.20.8 The Proposal shall contain no alterations or additions, except those to comply with instructions issued by GVMC or as necessary to correct errors made by the Bidder, in which case such corrections shall be initialled by the person or persons signing the Proposal except in case of part 3 that should not have any alterations/additions.

#### 1.21 Sealing and Marking of Proposal

1.21.1 The Bidder shall seal each Part (Other Submissions, Qualification & Technical Proposal, Financial proposal and Bid Security) of the Proposal in separate envelopes duly marking each envelope as “OTHER SUBMISSIONS” or “QUALIFICATION & TECHNICAL PROPOSAL” or “FINANCIAL PROPOSAL” or “BID SECURITY” as appropriate.

1.21.2 The Bidder shall put four separate envelopes enclosing the Proposal (Other Submissions, Qualification & Technical Proposal, Financial Proposal and Bid Security) in a single outer envelope and seal the envelope.

1.21.3 The outer envelopes shall clearly bear the following identification “Proposal for Providing Sweeping Services through Chassis Mounted / Heavy Duty Vacuum Sweeper with Double engine for a period of 3 (Three) years in GVMC”

1.21.4 Each of the envelopes shall indicate the complete name, address, telephone number (with country and city code) and facsimile number of the Bidder.

1.21.5 Each envelope shall be addressed to:

O/o. Executive Engineer (Mech)  
Greater Visakhapatnam Municipal  
Corporation, Tenneti Bhavan,  
Visakhapatnam.  
Telephone: 9912349476, 9912826662  
Mail: [eegvcmcmech@gmail.com](mailto:eegvcmcmech@gmail.com)

1.21.6 GVMC reserves the right to reject any Proposal which is not sealed and marked as instructed above and GVMC will assume no responsibility for the misplacement or premature opening of the Proposal

#### 1.22 Proposal Due Date and Time

1.22.1 Proposal should be submitted before 15.00 hours Indian Standard Time (IST), on the Proposal Due Date, as stated in the Schedule of Bidding Process, at the address given in Clause 1.21.5, in the manner and form as detailed in the RFP. Proposals submitted by either facsimile transmission or telex will not be accepted.

1.22.2 GVMC may, in exceptional circumstances and at its sole discretion, extend the Proposal due Date by issuing an Addendum in accordance with Clause 1.11 uniformly for all Bidders.

### **1.23 Late Proposals**

Any Proposal received by GVMC after 15.00 hours IST on the Proposal Due Date will not be accepted by GVMC.

### **1.24 Modifications / Substitution / Withdrawal of Proposals**

1.24.1 A Bidder may modify, substitute, or withdraw its Proposal after submission, provided that written notice of the modification, substitution, or withdrawal is received by GVMC, before or by the Proposal Due Date and Time. No Proposal shall be modified, substituted or withdrawn by the Bidder after the Proposal Due Date and Time.

1.24.2 The modification, substitution, or withdrawal notice shall be prepared in Original only and each page of the notice shall be stamped. The copy of the notice shall be sealed, marked, and delivered in accordance with Clause 1.21, with the envelope being additionally marked “MODIFICATION”, “SUBSTITUTION” or “WITHDRAWAL” as appropriate.

## **C. EVALUATION PROCESS**

### **1.25 Proposal Opening Date**

1.25.1 Financial Proposals received by GVMC will remain sealed and unopened in GVMC’s possession until the Other Submissions, Bid Security and qualification & Technical proposals have been tested for their responsiveness to RFP as per Clause 1.31 and found qualified as per clause 1.32 of this RFP.

1.25.2 GVMC would open the Part 1 and Part 4 of Proposal (Other Submissions and Bid Security only) 15:30 hours onwards on the date stated in the Schedule of Bidding Process or on the extended date. Qualification & Technical proposals and Financial Proposals shall not be opened at this stage.

1.25.3 Proposals for which an acceptable notice of withdrawal has been submitted in accordance with Clause 1.24 shall not be opened.

1.25.4 The Part 1 and Part 4 of Proposal shall be opened in the presence of Bidders’ representatives, who choose to attend. Bidders’ representatives attending the Proposal Opening shall register to evidence their presence.

1.25.5 The following information will be announced at the Proposal Opening and recorded:

- Bidder’s names
- Names of Consortium Members

1.25.6 GVMC would subsequently examine responsiveness of Proposals in accordance with the criteria set out in Clause 1.31.

**1.25.7 After the Proposal Opening, information relating to the examination, clarification and evaluation of Bids and recommendations concerning the Bid Award shall not be disclosed except as underlined in this RFP.**

**1.26 Non-Discriminatory and Transparent Bidding Proceedings**

**GVMC shall ensure that the rules for the bidding proceedings for the Project are applied in a non-discriminatory, transparent and objective manner. GVMC shall not provide to any**

**Applicant information with regard to the Project or the bidding proceedings, which may have the effect of restricting competition**

**1.27 Confidentiality**

**1.27.1 Information relating to the examination, clarification, evaluation, and recommendation for the Bidders shall not be disclosed to any person not officially concerned with the process. GVMC will treat all information submitted as part of Proposal in confidence and would require all those who have access to such material to treat the same in confidence. GVMC will not divulge any such information unless it is ordered to do so by any authority that has the power under law to require its disclosure.**

**1.28 Clarifications**

**To facilitate evaluation of Proposals, GVMC may, at its sole discretion, seek clarifications in writing from any Bidder regarding its Proposal. Notwithstanding anything contained in the RFP, GVMC reserves the right not to take into consideration any such clarifications sought by it for evaluation of the Proposal.**

**1.29 Bidding Criteria**

**1.29.1 While evaluating financial bids, the sole criteria for selection of Bidder would be the comprehensive hourly cost asked by the Bidders from GVMC. The Bidders are required to quote the amount of comprehensive hourly cost from GVMC and those who offer the least amount of comprehensive hourly cost from GVMC would be considered as preferred bidder: The following paragraphs, further clarifies the procedure.**

**1.29.2 The amount calculated on the basis of hours sweeping machine has worked multiplied by the comprehensive hourly cost and less deductions and other payments (if applicable) shall be payable by the GVMC to the Operator on monthly basis as per conditions laid down in the Agreement.**

**1.29.3 For the purpose of evaluation, the proposal with the least hourly cost from GVMC would be ranked L1 and other proposals subsequently would be arranged in the descending order as L2, L3 and so on.**

**1.30 Proposal Evaluation**

**1.30.1 The project may be awarded to the Bidder, who submits a responsive Bid, meeting the minimum technical and threshold financial capability criteria and offers to enter into a Contract on the best financial terms.**

**1.30.2 The Qualification & Technical Proposals will undergo evaluation as per the criteria and process specified in Annexure 5A of Part I of RFP. If the Proposal is found to be satisfactory based upon the qualification evaluation criteria, the Proposal shall be subject to a financial evaluation. GVMC reserve the right to reject the Proposals, which do not meet the technical and financial parameters stipulated in the RFP.**

**1.30.3 Once the evaluation is completed and operator is selected, any change in the variables, which form the basis of the bidders' financial bid will not affect the Concession terms except as provided in the Agreement.**

**1.30.4 Proposals not accompanied by "Other Submissions" and "Bid Security" shall not be evaluated.**

**1.31 Test of responsiveness (Stage I)**

**1.31.1 In Stage I of Proposal Evaluation, the Other Submissions as stated in Clause 2.2 and Bid Security as stated in Clause 2.3 submitted by the Bidders shall be checked for compliance with the requirements of the RFP. Prior to evaluation of Qualification & Technical and Financial Proposals, GVMC will determine whether each Proposal is substantially responsive to the requirements of the RFP. A Proposal shall be considered responsive if the Proposal satisfies the criteria stated below:**

- a) The Proposal is submitted with Other Submissions as stipulated in Clause 2.2**
- b) The Proposal is submitted with Bid Security as stipulated in Clause 2.3**
- c) Is received by the Proposal Due Date including any extension thereof pursuant to Clause 1.22.**
- d) Is signed, sealed and marked as stipulated in Clauses 1.20 and 1.21.**
- e) Contains all the information in formats specified in this RFP.**
- f) Contains all the formats specified in this RFP as per details in the Data Sheet**
- g) Mentions the validity period of the Proposal as set out in Clause 1.15.**
- h) Provides the information in Reasonable Detail ("Reasonable Detail" means the details which but for minor deviations, contains the information, which can be reviewed and evaluated by GVMC without communication with the Bidder). GVMC reserves the right to determine whether the information has been provided in Reasonable Detail.**

**1.31.2 A Proposal that is substantially responsive is one that conforms to the preceding requirements without material deviation or reservation. A material deviation or reservation is one**

- (i) Which affects in any substantial way the scope, quality, or performance of the Project, or
- (ii) Which limits in any substantial way, inconsistent with the RFP, rights of GVMC or the obligations of the Bidder under the Agreement, or
- (iii) Which would affect unfairly the competitive position of other Bidders presenting substantially responsive bids.

**1.31.3 GVMC reserves the right to reject any Proposal which is non-responsive and no request for alteration, modification, substitution or withdrawal shall be entertained by GVMC in respect of such Proposals.**

### **1.32 Evaluation of Qualification & Technical Proposals (Stage II & III)**

**1.32.1 In Stage II & III of Proposal Evaluation, the Proposals that are found to be substantially responsive to the requirements of the RFP as specified in Clause 1.31 above would be opened for assessing their qualification for technical and financial capability as per Annexure 5A. However GVMC reserves the rights to ask for additional information at any stage of Evaluation, non-submission of which may lead to rejection of proposal.**

**1.32.2 Qualification & Technical Proposal is to judge the Bidder's capability and technical and financial capability of the Bidders would be assessed based on the evaluation process and minimum threshold requirements as set by GVMC in Annexure 5A. The details are to be submitted by the Bidders in formats given in Annexure 5B.**

**1.32.3 Financial Proposals of those bidders whose Qualification & Technical Proposals meet the minimum technical and threshold financial capability requirements as set out in Annexure 5A would be opened and evaluated in Stage IV of the Evaluation Process.**

### **1.33 Evaluation of Financial Proposals (Stage IV)**

**1.33.1 GVMC will open Envelope 'FINANCIAL PROPOSAL' for the Bidders, who pass the Qualification stage (Stage II & III) as stated in clause 1.32, in the presence of the Bidder' representatives who choose to attend. GVMC will endeavour to open the Financial Proposals on the date mentioned against the Date for Opening of Financial Proposals in the Schedule of Bidding Process.**

**1.33.2 Thereafter, Bidders will be ranked based on the hourly cost from GVMC asked by Bidders as per Annexure 6A of this RFP and as per evaluation criteria laid down at 1.29 above.**

**1.33.2 In the event that two or more bidders have quoted same cost, GVMC may:**

- (1) Invite fresh Financial Proposals only from the Bidders offering same hourly cost from GVMC. However the fresh Financial Proposals should not have higher hourly cost from GVMC than the one quoted by the Bidders in their original bids

**OR**



- (2) Take any such measure as may be deemed fit in its sole discretion, including annulment of the bidding process

**1.33.4** GVMC may invite the Lowest (L1 - Least monthly Cost from GVMC) bidder for negotiations.

**1.33.4** Upon acceptance of the financial proposal with or without negotiations, GVMC may declare the Successful Bidder.

**1.34** Notification

The Successful Bidder would be notified in writing by GVMC. GVMC shall endeavour to issue the Letter of Intent (LOI) to the Successful Bidder by the date mentioned against issue of LOI in the Schedule of Bidding Process

**1.35** GVMC's Right to accept or reject Proposal

**1.35.1** GVMC reserves the right to accept or reject any or all of the Proposals without assigning any reason and to take any measure as it may deem fit, including annulment of the bidding process, at any time prior to execution of the Agreement, without liability or any obligation for such acceptance, rejection or annulment

**1.35.2** GVMC reserves the right to invite fresh bids with or without amendment of the RFP at any stage without liability or any obligation for such invitation and without assigning any reason.

**1.35.3** GVMC reserves the right to reject any Proposal if:

- (i) At any time, a material misrepresentation is made or uncovered for a Bidder or any of its members
- (ii) The Bidder does not respond promptly and thoroughly to requests for supplemental information required for the evaluation of the Proposal. This may lead to disqualification of the Bidder. If such disqualification/ rejection occurs after the Financial Proposals have been opened and the Successful Bidder gets disqualified/rejected, GVMC reserves the right to take any such measure as may be deemed fit in the sole discretion of GVMC, including annulment of the bidding process. Notwithstanding the above, GVMC may debar / blacklist any of the Bidder(s) or their misleading or false representations in the forms, statements etc. for the period to be decided by GVMC.

**1.36** Acceptance of Letter of Intent (LOI)

**1.36.1** Within seven (3) days from the date of issue of the LOI, the Successful Bidder shall accept the LOI and return the same to GVMC. The Successful Bidder shall execute the Agreement with GVMC and also submit a Performance Guarantee in favour of GVMC (of the amount specified in Data Sheet) within 7 (seven) days of acceptance of LOI.

**1.36.2** In case, the Agreement does not get executed within 7 (seven) days of acceptance of LOI and submission of Performance Guarantee, GVMC reserves the right to invite the second and/or subsequent preferred bidder(s) for discussions/ negotiations or may also decide to annul the bidding process or may invite fresh bids for the Project. Only acceptance of LOI without the Performance Guarantee shall not be considered as acceptance of LOI and in such a case the entire Bid security submitted by the Successful Bidder shall be forfeited. However, GVMC on receiving request from the Successful Bidder may at its absolute discretion, permit extension of the aforesaid period of 30 days for execution of the License Agreement.

## **RFP: PART 2: CONTENTS OF PROPOSAL**

### **2.0 Main submission**

Each Proposal (composite for all packages) shall include:

- a) A Qualification & Technical Proposal in the prescribed format (Annexure 5B)
- b) A Financial Proposal in the prescribed formats (Annexure 6A & 6B)

### **2.2 Other submissions**

The Other Submissions shall consist of:

- a) Covering letter clearly stating the validity period of the Proposal in the prescribed format Annexure 1A.
- b) Power of Attorney for signing the Proposal, as per the prescribed format Annexure 2A.
- c) Affidavit, as per prescribed format Annexure 2C.
- d) Anti-collusion certificate, as per the prescribed format Annexure 3
- e) Project Undertaking; as per the prescribed format Annexure 4B.
- f) RFP documents and its annexures, each page duly stamped and signed by the authorized signatory (as per Power of Attorney)
- g) JV/Consortium agreement, if applicable.

### **2.3 Bid Security, as per the prescribed format Annexure 4A**

### **2.4 Non-refundable fee of Rs.25,000/- towards cost of RFP by way of a crossed demand draft drawn in favour of “Commissioner, Greater Visakhapatnam Municipal Corporation” payable at Visakhapatnam, India**

### **2.5 The various formats given in Annexures are meant for specific purpose as indicated in table below and to be accordingly used/submitted:**

<b>Annexure</b>	<b>Contents</b>	<b>Format Applicable For</b>
<b>1A</b>	<b>Proposal Covering Letter Format</b>	<b>Other Submissions</b>
<b>1B</b>	<b>Details of The Bidders</b>	<b>Other Submissions</b>
<b>1C</b>	<b>Format for Consortium Agreement</b>	<b>Other Submissions</b>
<b>2A</b>	<b>Format for Power of Attorney for Signing of Proposal</b>	<b>Other Submissions</b>

<b>2B</b>	<b>Format for Power of Attorney for Consortium</b>	<b>Other Submissions</b>
<b>2C</b>	<b>Format for Affidavit for Non Criminality</b>	<b>Other Submissions</b>
<b>3</b>	<b>Format for Anti-Collusion Certificate</b>	<b>Other Submissions</b>
<b>4A</b>	<b>Format for Bid Security</b>	<b>Bid Security</b>
<b>4B</b>	<b>Format for Project Undertaking</b>	<b>Other Submissions</b>
<b>5A</b>	<b>Guidelines for evaluation of Bidder technical and financial capability for undertaking the Project</b>	<b>Only For Information</b>
<b>5B</b>	<b>Formats for submission for Qualification &amp; Technical Proposal</b>	<b>Qualification &amp; Technical Proposal</b>
<b>6A</b>	<b>Price Bid Format</b>	<b>Financial Proposal</b>
<b>6B</b>	<b>Key Assumptions</b>	<b>Only For Information</b>
<b>7</b>	<b>Manpower / Staff Details</b>	<b>Other Submissions</b>
<b>8</b>	<b>Format for Performance Bank Guarantee (PBG)</b>	<b>PBG</b>
<b>9</b>	<b>Data Sheet</b>	<b>Only For Information</b>
<b>10</b>	<b>General Specifications and Requirements</b>	<b>Only For Information</b>
<b>11</b>	<b>Draft copy of the Agreement</b>	<b>For Operations &amp; Management</b>

**ANNEXURE 1A**

**FORMAT FOR COVERING LETTER FOR PROPOSAL SUBMISSION**

(On the Letterhead of the Bidder)

**Date:**

**To**

**O/o. Executive Engineer (Mech)  
Greater Visakhapatnam Municipal Corporation,  
Tenneti Bhavan, Visakhapatnam.  
Telephone: 9912349476, 9912826662  
Mail: [eegvcmec@gmail.com](mailto:eegvcmec@gmail.com)**

**Dear Sir,**

**Re: Providing Sweeping Services through Chassis Mounted / Heavy Duty Vacuum Sweeper with Double engine for a period of 3 (Three) years in GVMC**

**Being duly authorized to represent and act on behalf of Lead Member (in case of consortium)/Sole Applicant. I, the undersigned, having reviewed and fully understood all of the Proposal requirements and information provided hereby submit the Proposal for the Project referred above.**

**I am enclosing the Proposal (one original), with the details as per the requirements of this RFP, for your evaluation. The Proposal, including the Bid Security shall be valid for a period of Six (6) Months from the Proposal Due Date and the Bid Security shall be valid up to 45 days beyond the proposal validity period**

**Dated this .....Day of .....2016**

**Name of the Lead Member/Person:**

**Signature of the Authorized Person**

.....  
(Name of the Authorized Person)

.....  
(Designation of the Authorized Person)

**ANNEXURE 1B****DETAILS OF THE BIDDERS**  
(On the Letterhead of the Bidder)

Details of Bidders (submit details of all members of consortium/JV partners)

1. (a) Name of Firm/ Company:

(b) Address of the office(s)

(c) Date of incorporation and/ or commencement of business

2. Brief description of the Bidder's main lines of business.

3. Details of individual(s) who will serve as the point of contact / communication for GVMC with the Bidder:

(a) Name:

(b) Designation:

(c) Company/Firm:

(d) Address:

(e) Telephone number:

(f) E-mail address:

(g) Fax number:

(h) Mobile number:

4. Name, Designation, Address and Phone Numbers of Authorized Signatory of the Bidder

(a) Name:

(b) Designation:

(c) Company/Firm:

(d) Address:

(e) Telephone number:

(f) E-mail address:

(g) Fax number:

(h) Mobile number:

**5. Details of Principal Bidder**

- (a) Name:**
- (b) Designation:**
- (c) Company/Firm:**
- (d) Address:**
- (e) Telephone number:**
- (f) E-mail address:**
- (g) Fax number:**
- (h) Mobile number:**

**6. Details of the equipment proposed as per ANNEXURE 10**

- (a) Specification**
- (b) Pictures**
- (c) Brief description**
- (d) Delivery Schedule**

## **ANNEXURE – 1C**

### **FORMAT FOR CONSORTIUM AGREEMENT**

(On non-Judicial stamp paper of Rs 100/- to be purchased in the name of any one of the executants i.e., Lead Member or any other member of the Consortium being formed)

This Consortium Agreement executed on this ..... day of .....  
Two thousand Thirteen By:

M/s..... a Company / Membership Firm / Sole Proprietorship Organisation incorporated under the Act/Laws of ..... and having its Registered / Head office at..... (hereinafter called the “Lead Member/First Member” which expression shall include its successors); and

M/s ..... a Company/Membership Firm/ Sole Proprietorship Organisation incorporated under the Act/Laws of ..... And having its Registered/Head office at..... (hereinafter called the “Second Member” which expression shall include its successors ) and

M/s ..... a Company/Membership Firm/ Sole Proprietorship Organization incorporated under the Act/Laws of ..... And having its Registered/Head office at..... (hereinafter called the “Third Member” which expression shall include its successors) and

The lead Member / First Member, the Second Member and the Third Member shall collectively hereinafter be called as the “Consortium Members” for the purpose of submitting a bid proposal to the Greater Visakhapatnam Municipal Corporation, being a Local Authority having its Head office at Visakhapatnam, Andhra Pradesh, India (hereinafter called the “GVMC”) in response to the invitations of bids for “Providing Sweeping Services through Chassis Mounted / Heavy Duty Vacuum Sweeper with Double engine for a period of 3 (Three) years.” as per the Scope of Work Stipulated in the Bid Document (hereinafter called as “The Transaction”).

Whereas Qualification/ Eligibility Criteria under PART I of the Bid Document, stipulates that maximum of Three bidders may form a Consortium among themselves and apply against this RFP specifications, provided they fulfil the following eligible criteria;

1. They should have legally valid Consortium agreement as per the prescribed format for the purpose of participation in the bidding process. The total no of a Consortium shall be limited to three members.
2. One of the Consortium member(s) should possess the experience of Cleaning of at least 200 Km of roads or any other BT/concrete surface per day using mechanical sweepers for a minimum period of one year during the past five years under a Municipal Corporation / Government Organisations/ PSUs in India.
3. Manufacturer/ distributor (with Sweeping Machines of any capacity /type) shall only be allowed as the lead member.

4. Partners of the Consortium may include principal manufacturer / Distributor of mechanical Power sweeping equipment/ municipal Street Sweeping work contractors with Sweeping Machines of any capacity/type.
5. Consortium as a whole shall meet all the qualifying norms specified in the RFP, they participate.
6. All the Consortium member(s) shall authorize the lead member by submitting a power of Attorney as per the prescribed format duly signed by the authorized signatories. The lead member shall be authorized to receive instructions for and on behalf of all member of the Consortium and entire execution of the contract.
7. The Consortium and its members shall be jointly and severally responsible and be held liable for the purpose of guaranteed obligation and any other matter as required under the contract.
8. Any member of the Consortium member(s) shall not be eligible either in an individually capacity or part of any other Consortium to participate in the RFP, where the said Consortium participates.
9. Work order will be placed to lead member of the Consortium.
10. In addition to the above the Lead member of the bidder(s) should submit the following documents in Part 1 of the bid as qualifying terms.
  - Certificate of Registration
  - PAN
11. The prescribed format for Power of Attorney (Annexure 2B) is provided in the RFP specification as enclosures.

**And Whereas The members of the Consortium together shall strictly comply with the Qualification/Eligibility Criteria under PART I of the Bid Document.**

**And Whereas bid has been proposed to be submitted to the GVMC by Lead Member based on this Consortium agreement between all the members, signed by all the members.**

**Now This Indenture Witnesseth As Under:**

**In consideration of the above premises, in the event of the selection of Consortium as successful bidder, all the parties to this Consortium Agreement do hereby agree abide themselves as follows:**

1. M/s..... shall act as Lead Member for and on behalf of Consortium/ Consortium Members. The said Consortium / Consortium Members further declare and confirm that they shall jointly and severally be bound and shall be fully responsible to the GVMC for Providing Sweeping Services through Chassis Mounted / Heavy Duty Vacuum Sweeper with Double engine for a period of 3 (Three) years. as per the Scope of Work, and successful performance of the works, obligations under the same by the Lead Member are as follows:



2. Any breach of roles and responsibilities (as specified hereunder) by the other Member(s) of the Consortium agreement doesn't indemnify the Lead Member of safeguard him from performing his duties and full execution of the contract. In case of default by the other Consortium Member(s), the entire responsibility financial or otherwise rests with the Lead Member. **Lead Member will not be absolved of complete responsibility and suitable action.**

Sl.No	Consortium Member	Role & Responsibilities	Percentage Ownership in the Consortium
1	Lead Member		
2	Second Member		
3	Third Member		

3. If the GVMC suffers any loss or damage on account of any breach of the Contract or any shortfall in the performance in meeting the performance guaranteed as per the specifications in terms of the Contract, the Members(s) of these presents undertake to promptly make good such loss or damages caused to the GVMC, on its demand without any demur. The obligation of each of the member is absolute and not independent of the Consortium or any member.
4. The liability of the members of this Consortium agreement to the GVMC, with respect to any of the claims arising out of the performance on non-performance of the obligations set forth in the said Consortium agreement, read in conjunction with relevant conditions of the Contract shall, however, not be limited in any way so as restrict or limit the liabilities of any of the members of the Consortium agreement. The liability of each member is absolute and not severable.
5. It is expressly understood and agreed between the Members to this Consortium agreement that the responsibilities inter se amongst the Members shall not in any way be a limitation of joint and several responsibilities and liabilities of the Members shall not in any way be a limitation of joint and several member shall ensure performance under the agreement(s), the same shall be deemed to be a default by all the Consortium Members. It will be open for the GVMC to take any steps, punitive and corrective action including the termination of contract in case of such default also.
6. This Consortium agreement shall be construed and interpreted in accordance with the laws of India and shall be subject to exclusive jurisdiction within Visakhapatnam in all matters arising thereunder.
7. In case of an award of a Contract, all the Members to the Consortium agreement do hereby agree that Lead Member shall furnish Performance Security Deposit by way of DD from Nationalised or Scheduled. Bank / irrevocable & unconditional Bank Guarantee for Rs 3,00,000/- (Rupees Three Lakhs only) per package as determined by the number of successful bid packages in the prescribed format and as per terms of the contract.
8. It is further agreed that the Consortium agreement shall be irrevocable and shall form an integral part of the Contract, and shall continue to be enforceable till the GVMC discharges the same. It shall be effective from the date first mentioned above for all purposes and intents.

9. Capitalized terms used but not defined herein shall have the meaning as assigned to them in the RFP Document and /or the agreements.

10. In case of any dispute amongst the members of the Consortium, GVMC shall not be in any way liable and also the Consortium members shall not be absolved from the contractual obligation in any manner.

In Witness Thereof, the Members to the Consortium agreement have through their authorized representatives executed these presents and affixed Common Seals of their companies, on the day, month and year first mentioned above.

1. Common Seal of ..... For lead/First Member has been affixed in my /our presence Pursuant to the Board of Director’s resolution dated.....

(Signature of authorized representative)

Name.....

Designation.....Common Seal of the Company

2. Common Seal of ..... For Second Member has been affixed in my / our presence Pursuant to the Board of Director’s resolution dated.....

(Signature of authorized representative)

Name.....

Designation.....Common Seal of the Company

3. Common Seal of ..... For Third Member has been affixed in my /our presence Pursuant to the Board of Director’s resolution dated.....

(Signature of authorized representative)

Name.....

Designation.....Common Seal of the Company

**WITNESSES:**

1..... 2.....

(Signature) (Signature)

Name..... Name.....

(Official address) (Official address)

**ANNEXURE - 1D****CHECK LIST**

S.No	Details	Action	Remarks
1	Whether tendering firm/ company is duly registered?	Say Yes/No Name of the registering authority (Attach certificates)	
2	Whether the Bidder is the Manufacturer of the Machines/ Equipment proposed to be supplied or is he the Authorised dealer/ Distributor of the manufacturer?	Say Yes/No Manufacturer... Authorised Dealer... Distributor... (Attach certificates)	
3	Details of Machines/ Equipment (as mentioned in the tender) supplied in the preceding five years	Say Yes / No. (Attach separate sheet giving details)	
4	Attach attested copies of purchaser order received from the past purchasers as mentioned in the qualification criteria.	Say Yes / No. (Attach Certificates)	
5	Whether the Bidder or his authorized dealer have been black listed by any civic authority/department	Say Yes / No.	
6.	Whether the Bidder is Government / PSU / Municipal Street Sweeping work contractor?	Say Yes / No. (Attach separate sheets Giving details of work carried out &/or on hand)	

## ANNEXURE 2A

### FORMAT FOR POWER OF ATTORNEY FOR SIGNING OF PROPOSAL

(On Non – judicial stamp paper of Rs 100 duly attested by notary public)

#### POWER OF ATTORNEY

Know all men by these presents, we \_\_\_\_\_ (name and address of the registered office of the Sole Applicant) do hereby constitute, appoint and authorize Mr. / Ms. \_\_\_\_\_ R/o (name and address

attorney, to do in our name and on our behalf, all such acts, deeds and things

of residence) who is presently employed with us and holding the position of \_\_\_\_\_ as our \_\_\_\_\_ necessary in connection with or incidental to the bid for Providing Sweeping Services through Chassis Mounted / Heavy Duty Vacuum Sweeper with Double engine for a period of 3 (Three) years in GVMC (the “Project”), including signing and submission of all documents and providing information / responses to GVMC representing us in all matters in connection with our bid for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

For (Signature)

(Name, Title and Address) Accept

.....(Signature)

(Name, Title and Address of the Attorney)

Notes:

1. To be executed by the Applicant.
2. The mode of execution of Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
3. Also, wherever required, the executant(s) should submit for verification the extract of the charter documents and documents such as a resolution / Power of attorney in favour of the Person executing this Power of Attorney for the delegation of power hereunder on behalf of the executant(s).

## **ANNEXURE – 2B**

### **FORM OF POWER OF ATTORNEY FOR CONSORTIUM**

(On Non- Judicial Stamp Paper of Rs 100/- to be Purchased in the Name of Consortium)

Know All Men By These Presents That We, the Members whose details are given hereunder..... have formed a Consortium and having our Registered Office(s)/ Head Office(s) at ..... (hereinafter called the ‘Consortium’ which expression shall unless repugnant to the context or meaning thereof, include its successors, administrators and assigns) do hereby constitute, nominate and appoint M/s..... a Manufacturer/Distributor/company incorporated under the laws of ..... and having its Registered/Head Office at ..... as our duly constituted lawful Attorney (hereinafter called “Lead Member”) to exercise all or any of the powers for and on behalf of the CONSORTIUM to participate in bidding for Providing Sweeping Services through Chassis Mounted / Heavy Duty Vacuum Sweeper with Double engine for a period of 3 (Three) years as per the Scope of Work stipulated therein for which bids have been invited by the GVMC, to undertake the following acts:

- (i) To submit proposal, participate and correspond in respect of the aforesaid Bid – Specification of the GVMC on behalf of the “Consortium”.
- (ii) To negotiate with GVMC the terms and conditions for award of the contract pursuant to the aforesaid Bid and to sign the contract with the GVMC for and on behalf of the “CONSORTIUM”.
- (iii) To do any other act or submit any document related to the above.
- (iv) To receive, accept and execute the contract for and on behalf of the “Consortium”.
- (v) To submit the contract performance security in the form of a Demand Draft/ unconditional & irrevocable Bank Guarantee in the prescribed format and as per terms of the contract.

It is clearly understood that the Lead Member shall ensure performance of the contract and if one or more Member fail to perform their respective portion of the contracts, the same shall be deemed to be a default by all the Members.

It is expressly understood that this power of Attorney shall remain valid binding and irrevocable till completion of the contract period i.e., Five years from the Commencement of Operations (COD) in terms of the contract.

The Consortium hereby agrees and undertakes to ratify and confirm all the whatsoever the said Lead Member quotes in the bid, negotiates and signs the Contract with the GVMC and / or proposes to act on behalf of the Consortium by virtue of this Power of Attorney and the same shall bind the Consortium as if done by itself.

In Witness Whereof, the Members Constituting the Consortium as aforesaid have executed these present on this ..... day of .....Two Thousand Fifteen under the Common Seal(s) of their Companies.

for and on behalf of  
the Members of Joint Venture/ Consortium

1. ....

2. ....

3. ....

**The Common Seal of the above Members of the CONSORTIUM:  
The Common Seal has been affixed there unto in the presence of:**

**WITNESS**

**1. Signature.....**

**Name .....**

**Designation.....**

**Occupation.....**

**2. Signature.....**

**Name .....**

**Designation.....**

**Occupation.....**

**ANNEXURE 2C****FORMAT FOR AFFIDAVIT**

(To be given by all bidders)

(On Non – judicial stamp paper of Rs 100 duly attested by notary public)

1. **I, the undersigned, do hereby certify that all the statements made in our proposal are true and correct.**
2. **The undersigned also hereby certifies that neither our firm M/s ----- nor any of its directors/constituent partners have abandoned any work on Mechanized Sweeping in India nor any contract awarded to us for such works have been terminated for reasons attributed to us, during last five years prior to the date of this application.**
3. **The undersigned hereby authorize(s) and request(s) any bank, person, firm or corporation to furnish pertinent information deemed necessary and requested by GVMC to verify this statement or regarding my (our) competence and general reputation.**
4. **The undersigned understands and agrees that further qualifying information may be requested, and agrees to furnish any such information at the request of the GVMC.**

---

**Signed by an authorized Officer of the  
Company/firm Title Officer Name**

Date:

**ANNEXURE 3  
FORMAT FOR ANTI-COLLUSION CERTIFICATE**

(On the letter head of the Bidder)  
**ANTI-COLLUSION CERTIFICATE**

**We hereby certify and confirm that in the preparation and submission of this Proposal, we have not acted in concert or in collusion with any other Bidder or other person(s) and also not done any act, deed or thing which is or could be regarded as anti-competitive.**

**We further confirm that we have not offered nor will offer any illegal gratification in cash or kind to any person or agency in connection with the instant Proposal.**

**Date this .....Day of .....2016.**

**Name of the Bidder**

**Signature of the Authorised Person  
Name of the Authorised Person**



## **ANNEXURE 4 A**

### **FORMAT FOR BID SECURITY**

(To be issued by a Bank, as defined in Clause 1.14.2 of this RFP)

In consideration of the Greater Visakhapatnam Municipal Corporation (hereinafter called “GVMC” which expression shall include any entity which GVMC may designate for the purpose) having agreed, inter alia, to consider the bid of ..... (hereinafter referred to the “Bidder” which expression shall include their respective successors and assigns) which will be furnished in accordance with the terms of the Request for Proposals for the Project/s (name of one or all the Projects, if bidding for more than one Project) envisaging ..... (hereinafter called the “RFP”) in lieu of the Bidder being required to make a cash deposit, we .....[name of the Bank and address of the issuing branch], hereinafter called the “Bank” which expression shall include our successors and assigns, as to bind ourselves our successors and assigns do at the instance of the Bidder hereby unconditionally and irrevocably undertake to pay as primary obligor and not as surety only to GVMC without protest or demand and without any proof or condition the sum of Rs. .... Lakhs (in words), (Refer to Data Sheet).

1. We, the Bank, do hereby unconditionally and irrevocably undertake to pay forthwith (and in any event within five days) the amounts due and payable under this Guarantee without any delay or demur merely on a written demand from GVMC stating that the amount claimed is due by reason of the occurrence of any of the events referred to in the RFP. Any such demand made on the Bank by GVMC shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, the Bank’s liability under ‘this Guarantee shall be restricted to an amount not exceeding Rs..... Lakhs (in words), (Refer to Clause 1.14 and Data Sheet).
2. We, the Bank unconditionally undertake to pay to GVMC any money so demanded under this Guarantee notwithstanding any dispute or disputes raised by the Bidder or any other party including in any suit or proceeding pending before any court or tribunal relating thereto or any instructions or purported instructions by the Bidder or any other party to the Bank not to pay or for any cause to withhold or defer payment to GVMC under this Guarantee. The Bank’s liability under this Guarantee is irrevocable, unconditional, absolute and unequivocal. The payment so made by the Bank under this Guarantee shall be a valid discharge of the bank’s liability for payment hereunder and the Bidder shall have no claim against the Bank for making such payment.
3. We, the Bank further agree that the Guarantee herein contained shall remain in full force and effect upto and until 1700 hours on the date which falls 45 days beyond the Proposal Validity period i.e. ....(hereinafter called “the End Date”). Unless a demand or claim under this Guarantee is made on the Bank by GVMC in writing on or before the said End Date the Bank shall be discharged from all liability under this Guarantee thereafter.
4. We, the Bank further agree with GVMC that GVMC shall have the fullest liberty without the Bank’s consent and without affecting in any manner the Bank’s obligation hereunder to vary any of the terms and conditions of the RFP or to extend or postpone the time of performance by the Bidder or any other party from time to time or postpone for anytime or

from time or postpone for any time or from time to time any of the powers exercisable by GVMC against the Bidder or any of them and to enforce or to forbear from enforcing any of the terms and conditions relating to the RFP and the Bank shall not be relieved from its liability by reason or any forbearance act or omission on the part of GVMC, or any indulgence given by GVMC To the Bidder or any other party or by any such matter or thing whatsoever which under the law relating to securities would, but for this provision, have the effect of so relieving the Bank.

5. To give full effect to the obligations herein contained, GVMC shall be entitled to act against the Bank as primary obligor in respect of all claims subject of this Guarantee and it shall not be necessary for GVMC to proceed against the Bidder or any other party before proceeding against the Bank under this Guarantee and the Guarantee herein contained shall be enforceable against the bank as principal obligor.
6. This Guarantee will not be discharged or affected in any way by the liquidation or winding up or dissolution or change of constitution or insolvency of any individual member of the Bidder or any other party or any change in the legal constitution or insolvency of the Bidder or any other party or any change in the legal constitution of the Bank or GVMC.
7. We, the bank lastly undertake not to revoke this Guarantee during its currency except with the previous consent of GVMC in writing.

Notwithstanding anything contained herein.

- a) Our liability under the Bank Guarantee shall not exceed ..... Lakhs (in word), (Refer to Clause 1.14 and Data Sheet).
- b) The Bank Guarantee shall be valid upto \_\_\_\_\_(date).
- c) Unless acclaimed or a demand in writing is made upon us on or before \_\_\_\_\_ all our liability under this guarantee shall cease.

**IN WITNESS WHEREOF THE BANK HAS SET ITS HANDS HERETO ON THE DAY, MONTH AND YEAR MENTIONED HEREUNDER.**

**Signed and Delivered**

On behalf of .....(Bank name) (Signature)

(Date)

by the hand of Mr .....

(Name of authorized signatory)

**Designation**

**Note: Authenticated copy of Letter of Authority authorizing the signatory of this guarantee to execute the same to be enclosed herewith)**

**ANNEXURE 4B**

**FORMAT FOR PROJECT UNDERTAKING**

(On the Letterhead of the Bidder)

**PROJECT UNDERTAKING**

**Date:**

**To:**

**O/o. Executive Engineer (Mech)**  
**Greater Visakhapatnam Municipal Corporation,**  
**Tenneti Bhavan, Visakhapatnam.**  
**Telephone: 9912349476, 9912826662**  
**Mail: [eggvmcmec@gmail.com](mailto:eggvmcmec@gmail.com)**

**Dear Sir,**

**Re: Providing Sweeping Services through Chassis Mounted / Heavy Duty Vacuum Sweeper with Double engine for a period of 3 (Three) years in GVMC**

**We have read and understood the Request for Proposal (RFP) in respect of the captioned Project provided to us by GVMC.**

**We hereby agree and undertake as under:**

- 1 We abide by guidelines and procedures for Providing Sweeping Services through Chassis Mounted / Heavy Duty Vacuum Sweeper with Double engine for a period of 3 (Three) years in GVMC and we agree to bind ourselves by the Bid Documents.**
- 2 We shall abide by the scope of work mentioned under Para 1.1.6 and all the term & conditions stipulated in this Frap.**
- 3 We have gone through the scope of work and have made our independent assessment of expenses involved in operation and management based on the assessment are submitting our bid.**
- 4 Any direct or indirect deviations from the terms of the Bid Documents, if any in our Proposal, are hereby revoked unconditionally.**
- 5 Notwithstanding any qualifications of conditions, whether implied or otherwise, contained in our Proposal we hereby represent and confirm that our Proposal is unqualified and unconditional in all respects and we agree to the terms of the proposed Agreement, a draft of which also forms a part of the RFP provided to us.**

**Dated this.....Day of .....2016.**

**Name of the Bidder**

**Signature of the Authorized Person**

**Name of the Authorized Person**

## **ANNEXURE 5A**

### **GUIDELINES FOR EVALUATING THE BIDDERS – QUALIFICATION, TECHNICAL & FINANCIAL PROPOSALS**

#### **A. Evaluation of other submissions & EMD (Step 1)**

The responses received will be verified for the submission of RFP cost & EMD for the specified amount and its validity as specified in the RFP. Subsequently the other submissions, if any, from the bidders will be verified.

Only the bids which comply with the requirement of this RFP shall be considered for further evaluation.

#### **B. Evaluation of Qualification Submissions (Step 2)**

The Qualification Proposal is to judge the Bidder's competence and capability and will be established by the following parameters:

- (a) Experience as Operator and /or contractor (Refer B1 for details)
- (b) Financial capability in terms of (Refer B2 for details)
  - (i) Net Worth, Solvency certificate
  - (ii) Turnover

#### **C. Evaluation of Technical Proposal (Step 3)**

On each of these parameters, the Applicant would be required to meet the evaluation criteria as detailed in this Annexure 5A. Step 1 and Step 2 are pass/fail criteria, whereas Step 3 assesses the quality of technical proposal submitted by the Bidders.

#### **D. Evaluation of Financial Proposal (Step 4)**

The bids found qualified from technical evaluation, Step 3 above, would be considered for financial opening and evaluation as detailed below

#### **B1. Eligible Experience for Technical Qualification Capability (Step 1)**

Under the Technical Eligibility criteria, following experience would qualify as Eligible Experience:

- The bidder / or other one consortium should have done road sweeping on Indian roads during any 1 (One) year of the last 5 years @ minimum 100 km per day.

Eligible Experience would be measured only for Eligible Projects.

**Details of Experience**

- The Applicant should furnish the details of Eligible Experience as on Application Due Date.
- The Applicant should furnish adequate evidence to support its claim as per Annex5B, Qualification Response Sheet 5.1 and Qualification Response Sheet 5.2.

## **B2. Financial Qualification Capability assessment**

**Financial capability of the Applicants would be judged on the basis of the following:**

- (a) Net Worth & Solvency certificate (Qualification Response Sheet No 5.3)
- (b) Average Turnover during the last three financial years (Qualification Response Sheet No 5.3).
- For conversions, the exchange rate would be the exchange rate (RBI reference rate) as on as was applicable 7 days prior to Proposal Submission Date is to be used. The date and the exchange rate used must be mentioned.
- Criteria (a) and (b) of Financial Capability are pass/fail criteria only. The Response Sheets must be supported by a certificate from the Applicant's statutory auditor.
- The Application must be accompanied by the Audited Annual Report including balance sheets, Profit and Loss Sheets of the Applicant for the last three (3) financial years.

### **Evaluation Criteria for Financial Qualification Capability**

**For the purpose of financial qualification, an Applicant would be required to demonstrate the Threshold Financial Capability measured on the following criteria:**

- a) The Net Worth of the Bidder should not be less than INR 1 (One) crore & Solvency certificate should also not be less than INR 1 (One) crore.
- b) The Average Turnover of the Bidder over the last 3 years should not be less than INR 3 (Three) Crores.
- These criteria are only pass/fail criteria. The Bidder has to pass both the first two criterion, to be eligible for assessment of the financial bidding capacity.

## **C1. Evaluation of Technical Proposal**

**Please see 'Guidelines for Technical Proposal' under Qualification Response Sheet No 5.4. The Bidder's (sole or consortium) technical proposal will be evaluated based on the following maximum marks:**

Sl. No.	Parameter	Score	Maximum Marks
1	i) If Direct Manufacturers (OEM) participated	20	20
	ii) Suppliers with Manufacturers authorization participated.	15	
	iii) Suppliers, Manufacturers and/or other one consortium participated.	10	
2	i) Supplier owning minimum 5 sweeping machines in last 3 years.	10	10
	ii) Supplier owning minimum 3 sweeping machines in last 3 years.	5	
3	i) Similar Experience in local bodies / Municipalities	10	10
	ii) Similar Experience in State and Central Govt./Organizations / PSUs / Quasi Govt. etc.	5	
4	i) Similar Experience in any one out of last 5 financial years of Mechanical Sweeping of 200 KM per day	20	20
	ii) Similar Experience in any one out of last 5 financial years of Mechanical Sweeping of 200 KM per day	15	
	iii) Similar Experience in any one of last 5 financial years of Mechanical Sweeping of 40 KM per day	10	
5	i) Minimum average annual turnover of INR 5.00 Crores (Indian Rupees five crores) for past three (3) financial years as per the IT returns.	20	20
	ii) Minimum average annual turnover of INR 5.00 Crores (Indian Rupees five crores) for past three (3) financial years as per the IT returns.	15	
	iii) Minimum average annual turnover of INR 2.00 Crores (Indian Rupees two crores), for past three (3) financial years as per the IT returns.	10	
6	i) Presentation and Implementation Strategy	20	20
<b>TOTAL</b>			<b>100</b>

The bidders will be evaluated against a total score of 100 by the evaluation committee. Any Applicant who achieves a score of 60 and above against the total marks of 100 will be deemed to be qualified for the technical capability criteria and are eligible for financial opening of the bids.

#### Evaluation of Financial Proposal:

The financial proposals of Technical qualified bidders will be based on the lowest hourly cost asked from GVMC.

**ANNEXURE 5B**  
**FORMATS FOR SUBMISSION FOR PROVIDING INFORMATION**  
**REGARDING QUALIFICATION CAPABILITY OF THE BIDDER**

**Qualification Response Sheet No. 5.1**  
**Experience details of the Bidder(s)**

Name of Bidder .....

Project Name	Project in Kms (Kilometres)

For each Project during last 5 years submit qualification response sheet 5.2 as well.

The Applicant should provide the experience details of Projects undertaken by it only. Project experience of the Applicant’s parent company or its subsidiary will not be considered.

**Qualification Response Sheet No. 5.2**  
**Eligible Project Details**

Name of Bidder .....

Particulars	Refer Instruction	Applicant to fill up the details below			
<b>Title &amp; Nature of the Project</b>					
<b>Entity for which the Project was executed</b>	5				
<b>Location</b>					
<b>Project Cost / Certified Billings</b>	6	Date	Cost in original Currency	Exchange rate	Rs equivalent
<b>Date of Commencement of Project / Contract</b>					
<b>Date of Completion</b>	7				
<b>Equity Shareholding</b>	8				
<b>Equity Shareholding Experience</b>	9				

**Instructions:**

1. Applicants are expected to provide information in respect of Eligible Projects in this section.
2. The Projects cited must comply with the eligibility criteria specified in Annexure 5A section B1. Information provided in this section is intended to serve as a backup for information provided in accordance with Qualification Response Sheet No. 5.1
3. A separate sheet should be filled for each of the Eligible Projects.
4. Figures may be provided for the past 5 years immediately preceding the Application due date.
5. Projects carried out for: Government Agency (Concession Grantor, Counterparty to Concession Agreement, etc.) / Self or own company (parent company / Group company). Details such as name, address and contact details need to be provided.
6. For Project experience, Project Cost should be provided.
7. For Project experience, the equity shareholding of the Applicant in the Project needs to be given.
8. For Project experience (equity shareholding experience), the applicant has to provide his status in the Project i.e. Lead Member, Lead Technical Member, Lead Financial Member or Member.
9. Certificate of experience detailing the scope of work and years of operation from the Urban Local Bodies/Govt/Quasi Govt/PSU, from an officer not less than the rank of AEE where mechanical sweeping services are being provided by the Bidder and A certified copy of the Agreement between the Client and the Bidder for mechanized cleaning of roads by the Bidder.

It should be noted that in the absence of any one of the above, the information would be considered inadequate and would lead to exclusion of the relevant Project in computation of the Experience Score.



### Qualification Response Sheet No. 5.3

#### Financial Capability of the Bidder

Name of Bidder:.....

S.N.	Financial information in Rupee equivalent, with exchange rate, at the end of concerned year	Equivalent Rs. Crores	
		2012-2013	2013-2014      2014-2015
A 1	Profit Before Tax		
2	Net worth		
3	Solvency certificate		
B	Turn Over		

This information should be extracted from the Annual Financial Statement / Balance Sheet, which should be enclosed, and this response sheet shall be certified by the Statutory Auditor of the Applicant/ Bidder.

The Applicant should provide the Financial Capability of its own. Financial Capability of the Applicant's parent company or its subsidiary (who are not members of the Consortium) will not be considered.

**Qualification Response Sheet No. 5.4**

**Guidelines for Technical Proposal**

**Technical Proposal should essentially consist of:**

- i. Bidder’s understanding of the project**
- ii. Bidders experience in implementing/operation of similar Projects and success stories**
- iii. Proposed strategy, approach and methodology for operations of the proposed project**

..... **(Name of the Bidder)**

..... **(Signature of the Authorized Person)**

..... **Name of the Authorized Person**

**ANNEXURE 6A**  
**FINANCIAL PROPOSAL**

(On the letterhead of the Bidder)

Providing Sweeping Services through Chassis Mounted / Heavy Duty Vacuum Sweeper with  
Double engine for a period of 3 (Three) years in GVMC, Visakhapatnam

Sl. No.	Package No.	Description	Quantity	Comprehensive hourly cost @ average speed of 6 Kms/hour for 10 hours per day
		Providing Sweeping Services through Chassis Mounted / Heavy Duty Vacuum Sweeper with Double engine for a period of 3 (Three) years as per the machine specification, scope of work and conditions mentioned in the RFP document including all taxes, duties, transportation, conveyance, etc.		
1	1	National Highway Hanumanthawaka Junction to N.A.D. Junction (including internal roads) 80 Kms.	1 No.	
2	2	Gajuwaka Internal roads and Gangavaram 40 x 2 = 80 Kms.	1 No.	
3	3	N.A.D. Junction to Pendurthy and Hanumanthawaka to Vepagunta Junction BRTS Road Junction 30 x 4 = 120 Kms.	1 No.	
4	4	Beach road from Kailasagiri to Fishing Harbour and Internal roads of Zone-II and Zone-III 94 x 2 = 188 Kms.	1 No.	

1. Contractor can participate for all packages or any number of packages and should satisfy the following experience conditions.
2. Experience should be 50% of the each package.
3. The tenderer should have separate experience for each package (i.e., experience for one package shall not be consider for any of the other packages).

..... (Name of the Bidder)

..... (Signature of the Authorized Person)

..... Name of the Authorized Person

**Bidder to Note:**

- The Financial Proposal is to be signed by the authorized person of the Bidder
- All the definitions shall be as per the Draft Agreement unless specifically stated otherwise in this document.
- The bidders shall make a careful assessment of the expenses involved in Operation & Management for preparation of the financial bid.
- The Comprehensive hourly cost should be inclusive of all applicable taxes including service Tax, VAT or other taxes.

**ANNEXURE 6B**

**KEY ASSUMPTIONS**

**Providing Sweeping Services through Chassis Heavy Duty / Vacuum Sweeper with double engine for a period of 3 (Three) years in GVMC**

**Bidders would be required to submit information on key assumptions for the Project (Key Assumptions) based on their estimates of various parameters pertaining to the Project. Key Assumptions must include information on the following:**

**i. O&M Cost Estimates**

- **Cost of Hiring / Engaging vehicles & Details**
- **Cost of Manpower& Details**
- **Cost of Equipment& Details**

**ii. Other Costs and Charges**

- **Management Cost**
- **Establishment Cost**
- **All Taxes**

..... **(Name of the Bidder)**

..... **(Signature of the Authorized Person)**

..... **Name of the Authorized Person**

## ANNEXURE 7

### ASSESSING THE MAN POWER / STAFF REQUIREMENT

The Staff requirement is made for Providing Sweeping Services through Chassis Mounted Heavy / Duty Vacuum Sweeper with double engine for a period of 3 (Three) years in GVMC based on the following:

Sl. No.	Designation	No. of Persons	Qualification criteria	Experience criteria	Age Range	<u>Role &amp; Responsibility</u>

**Remarks:**

Name of the Bidder: .....

Signature of the Authorized Person: .....

Name of the Authorized Person:.....

**ANNEXURE 8**

**SAMPLE FORM (UNCONDITIONAL)  
Format of Performance Bank Guarantee**

To  
The Commissioner  
Greater Visakhapatnam Municipal Corporation, Main Office,  
Tenneti Bhavan, Visakhapatnam.  
Telephone: 9912349476, 9912826662  
Mail: [eegvcmcmech@gmail.com](mailto:eegvcmcmech@gmail.com)

WHEREAS \_\_\_\_\_ [name and address of Contractor] (hereinafter called the Contractor) has undertaken in pursuance of Contract No. \_\_\_\_\_ dated: \_\_\_\_\_ to Providing Sweeping Services through Chassis Mounted / Heavy Duty Vacuum Sweeper with Double engine for a period of 3 (Three) years in GVMC, Visakhapatnam (hereinafter called the Contract);

AND WHEREAS, it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a nationalized bank for the sum specified therein as security for compliance with his obligation in accordance with the Contract

AND WHEREAS, we have agreed to give the Contractor such a Bank Guarantee;

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, up to a total of Rs. [amount of Guarantee] \_\_\_\_\_ [in words], such sum being payable in Indian Rupees in which the contract price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument any sum or sums within the limits of \_\_\_\_\_ [amount of Guarantee] as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or of the Works to be performed there under or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

The guarantee shall be valid until 90 days of the contract completion/termination date or specified otherwise in Letter of Acceptance (LOA).

SIGNATURE AND SEAL OF THE GUARANTOR: \_\_\_\_\_  
NAME OF BANK: \_\_\_\_\_  
ADDRESS \_\_\_\_\_ DATE: \_\_\_\_\_

**ANNEXURE 9****DATA SHEET**

**Name of the Project: Providing Sweeping Services through Chassis Mounted / Heavy  
Duty Vacuum Sweeper with double engine for a period of 3 (Three) years in  
GVMC**

<b>Sl. No.</b>	<b>Para</b>	<b>Content</b>	<b>Value</b>
<b>1.</b>	<b>Para 1.8</b>	<b>Contract Period:</b>	<b>3 years</b>
<b>2.</b>	<b>Para 1.12</b>	<b>Language:</b>	<b>English</b>
<b>3.</b>	<b>Para 1.13</b>	<b>Currency:</b>	<b>Indian Rupees (INR)</b>
<b>4.</b>	<b>Para 1.14</b>	<b>EMD / Bid Security:</b>	<b>Rs.2,00,000/- [in INR Only]</b>
<b>5.</b>	<b>Para 1.2.10</b>	<b>Performance Guarantee</b>	<b>Rs 3,00,000/- (in INR only) per package as determined by the number of successful bid packages</b>

## **ANNEXURE – 10**

### **GENERAL SPECIFICATIONS & REQUIREMENTS OF SWEEPING MACHINES:**

#### **1. Introduction**

Chassis Mounted Heavy Duty Vacuum Sweeper is required to efficiently clean large flat paved areas like street, markets and commercial areas, residential blocks etc. with the help of rotating brushes & heavy duty suction system. The dirt is to be lifted off the ground and sucked through the duct through high pressure suction system and brushes. It should not return any dust to the environment through proper use of dust suppression. The engine should be heavy duty diesel operated with blower and various hydraulic systems. It should be easy to operate and simple to maintain and should be a high performance sweeping machine with very low dB creating the most environment friendly sweeping solution.

#### **2. General Specifications**

- 2.1 The body and the hopper shall be fabricated out of heavy-duty high corrosion resistant stainless steel plate. All steel sheets should be provided with special wear resistant protection coat. Access door shall be provided for removal of the refuse. The tipping cylinder shall be utilized for the discharge. The air duct shall have a filter grid and the rear door shall be hydraulically activated. It should be capable of handling solid & semi solid waste.
- 2.2 The unit shall have a disc brush with automatic angular adjustments. A suitable flexible hose shall be provided as attachment and water spraying system shall be utilized to suppress the dust through the path inside the unit. Controls and gauges shall be provided ergonomically and the unit shall be a special purpose vehicle and not truck mounted. The sweeping unit shall have automatic adjustment system to bypass horizontal & vertical obstacle. The Vehicle shall have the facility to clean both sides of the road without changing the direction of travel.
- 2.3 The unit shall be of contemporary design and manufactured as per ISO standards.
- 2.4 The Sweeping Machine shall adhere to the following specification as a minimum capability with proven performance in terms of speed and quality of sweeping.
  - 2.4.1 It should have rugged design frame, brushes, nozzles, flexible brush system, powerful vacuum systems, suction fan, hydraulic system for efficient and quality performance and lifting / tipping arrangement shall be suitable to applicable standard.
  - 2.4.2 The Sweeping Machine shall be with thick brushes & vacuum suction system so that it should be capable of picking up big size waste and variety of refuses-leaves, littering, plastic, paper & debris - dirt, dust, sand, rubble, silt, wet waste, bottles, small stones, human excreta, cow dung, floating matters, broken glass, pet bottles, other small sized solid waste, etc. from the roads with speed & quality clearance etc.
  - 2.4.3 The machine shall be capable to lift mulched debris through compacting pulverizing impeller fan to give high collection capacity and safe pick - up of broken glass and other sharp objects.



- 2.4.4 The minimum sweeping width & collection / sweeping capacity shall be as mentioned in technical specification in the Tender document. The brush system shall be of rugged quality & strength and shall have sufficient degree of flexibility to adjust in accordance with contour of the road. Blower shall be Straight-through suction system sweeps, vacuum and compacts debris without passing through or wearing out the fan.
- 2.4.5 The brush mechanism shall be provided with different speeds and shall be capable of picking and guiding the solid waste into the collection hoppers. The Bidder shall specify the nos. of brushes, position of brushes, etc. available in their machine, in tender document.
- 2.4.6 The Sweeping Machines shall be provided with efficient system for collection and settlement of dust i.e. preventing dust / dirt flying out in the atmosphere during operation of sweeping activity and collection of waste as well as while collection in hoppers. The machine shall be designed to exhaust only dry/ clean air through system / and water spray shall be operated along the brush for dust suppression as & when required. Machine should be designed such that it shall keep operator & passers-by dust free.
- 2.4.7 Since Sweeping Machine is to be utilized during any time during 24 hr. day, for effective and safety working operation, adequate lights with proper signal / blinker system shall be provided on the machine. High mounted stop and blinking lights shall be provided as per Greater Visakhapatnam RTA rules & regulations.
- 2.4.8 The collection hopper shall be of adequate capacity and with tipping arrangement. The hydraulically controlled lever shall be nearer to operator seat. The machine shall be capable of spraying water with adequate pressure and also able to collect any small pool of stagnant water on roads.
- 2.4.9 The Sweeping Machine and its equipment shall adhere to all the existing rules and those prescribed from time to time by Regional Transport Authority including air pollution & environment statutory authority's standards and measures in Greater Visakhapatnam Municipal Corporation jurisdiction.
- 2.4.10 Fuel tank of machine shall be see-through type and shall give at least 12 hrs endurance.

### 3. Technical Specifications

- 3.1 The equipment should be able to sweep the road, street etc. at an average speed of 6 km/h and the equipment should be capable of sweeping various materials like leaves, pebbles and stones up to 50 mm size as well as dust. The equipment should have a dust collector container of minimum 5.00 Cu. m. with water tank provision.
- 3.2 The equipment should have best technological arrangement to ensure that the dust content in the exhaust air, from machine is less than the existing / prevailing pollution control norms.
- 3.3 The equipment should be able to sweep an overall width of minimum 3000 mm in one sweep / pass.
- 3.4 The entire sweeping operation like lowering and raising of central and side brushes , suction nozzle, operating of sweeping brushes etc. should be hydraulic / pneumatic actuated. The

container should have hydraulic tipping facility for dumping the collected material. Further, lowering / lifting and locking / unlocking of the rear dump discharge door. The collector container should also be operated hydraulically. Machine should be able to dump the collected waste directly in to our communal storage bin (appx. Loading height 800 mm).

- 3.5 The sweeper should be designed in such a way so that during travel in the sweeping mode, the vehicle is able to travel at a speed of 6 km/h. The sweeper should be capable of traveling at its normal / specified travel speed, when going for dumping / discharge of collected material.
- 3.6 The machine should have a wandering hose of 4 m length for cleaning any heaps in inaccessible areas.
- a. The vacuum suction system should incorporate a cyclonic separator OR other requisite system and required mechanism for filtration system for efficient, trouble free easy to maintain & to ensure that the suction efficiency of the machine is not affected at any time during sweeping, due to dust load and meeting statutory PM-10 Pollution Control Norms.
- 3.7 The machine should be self-sufficient in all aspects including cleaning of dust load, during sweeping operation - with or without spray of water.
- 3.8 Machine must be able to handle both wet & dry type of waste without any trouble.

#### Technical Specifications Sheet

S.No.	Description	Minimum bid requirement
1.	Type	Chassis Mounted Heavy Duty Vacuum Sweeper with a double engine & with a minimum of 125 HP engine and two side brooms.
2.	Minimum Sweeping width	3000 mm
3.	Container size and material of construction	Minimum 5.00 cubic meters & above, Stainless Steel
4.	Suction Wander Hose	4 meters length
5.	Dust Control	By water sprinkling nozzles
6.	Water tank	Light material with minimum 500 litres capacity
7.	Environmental compliance	Euro IV or BS IV
8.	Sweeping speed	6 KM / Hour Min 6 Km / Hour
9.	Minimum engine rating	Minimum 125 HP (Engine should be suitably supported with Indian dealer)
10.	Cab	Clear vision with power steering
11.	Side brooms	Prefab, disposable, Polypropylene/ nylon wire Must be on both side of the sweeper with speed control from cab
12.	Tyres	Heavy Duty
13.	Reflective Radium Paint	Reflective radium paint has to be coated to the vehicle as per RTA specifications

### **CONDITIONS FOR R.F.P.**

1. The machine should be compacted / truck mounted with auxiliary engine with side booms is required.
2. The tenderer should have Registration is compliance with RTA Officer (with latest rules).
3. The contractor should not be black listed in any organization.
4. The tenderer should submit the experience certificate and value of work done in last three financial years (Turnover should be 3 to 5 Crores).

### **TOTAL LENGTH OF THE ROADS**

#### **PACKAGE-I**

1	Hanumanthawaka to N.A.D. Kotha Road	56 Kms.
2	Maddilapalem to R.T.C. Complex	4+4 Kms.
3	R.T.C. Complex to Railway Station	3+3 Kms.
4	Railway Station to Convent Junction	1.5 + 1.5 Kms.
5	South Jail Road	1.5 + 1.5 Kms.
6	Thatichetlapalem Road	2+2 Kms.

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**80 Kms.**  
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**PACKAGE-II**

**MAIN ROADS IN GAJUWAKA FOR PROVIDING SWEEPING MACHINES**

01.	Sheelanagar to Old Gajuwaka	2 Km.
02.	Old Gajuwaka to Zinc Gate	1.6 Km.
03.	New Gajuwaka to B.C. Road	1.8 Km.
04.	Old Gajuwaka to Jaggu Jn. Via. Police Stadium	1.6 Km.
05.	Kanithi Road	2.0 Km.
06.	60' Road (Green Apple)	0.5 Km.
07.	130' Road	1.0 Km.
08.	Shridi Sai Baba to APIIC (Fire Station)	0.6 Km.
09.	Vadlapudi Main Road	0.7 Km.
10.	Kurmannapalem Main Road	1.2 Km.
11.	High School Road (W-64)	1.0 Km.
12.	Narava Main Road	0.8 Km.
13.	Duvvada Railway Station upto Nanginarapadu	5.0 Km.
14.	Gangavaram Village	3.5 Km.
15.	Aganampudi Main Road	2.0 Km.
16.	High School Road, Aganampudi	1.0 Km.
17.	Kondaiahvalasa Main Road	2.0 Km.
18.	National Highway Police Station to Lankalapalem	8.0 Km.
		-----
	<b>TOTAL :</b>	<b>36.3 Km. or 40 Kms.</b>
		<b>40 Kms. x 2 = 80 Kms.</b>

**PACKAGE-III**

- |     |  |         |
|-----|--|---------|
| 01. | N.A.D. Junction to Pendurthy             | 10 Kms. |
| 02. | Vepagunta Junction to Hanumanthawaka     | 10 Kms. |
| 03. | N.A.D. Junction to Chavulamadam Junction | 10 Kms. |

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**30 Kms x 4 = 120 Kms.**

**PACKAGE-IV**

- |     |  |          |
|-----|--|----------|
| 1.  | M.V.P. Colony Road & Beach Road                      | 30 Kms.  |
| 2.  | Shivajipalem road                                    | 4 Kms.   |
| 3.  | H.B. Colony Road                                     | 8 Kms.   |
| 4.  | Rama Talkies to Alluri Sitarama Raju Statue          | 5 Kms.   |
| 5.  | VIP road from T.B. Hospital Junction to Tycoon Hotel | 3 Km.    |
| 6.  | Peda Waltair Junction to Siripuram Junction          | 8 Kms.   |
| 7.  | Siripuram Junction to SBI Rednam Gardens             | 8 Kms.   |
| 8.  | S.B.I. Rednam Gardens to Jagadamba                   | 4+4 Kms. |
| 9.  | Rednam Gardens to Jagadamba                          | 4+4 Kms. |
| 10. | Jagadamba to Old Post Office                         | 4+4 Kms. |
| 11. | Dabagardens Road                                     | 2+2 Kms. |

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**94 Kms x 2 = 188 Kms.**