



Municipal Administration & Urban Development
(MA & UD) Department,

Government of Andhra Pradesh

Addendum for

Limited Request for Expressions of Interest and Statements of
Qualifications for

Consultancy services for Smart City Master Planning and Sector-
specific Smart City Infrastructure Project Plans for
Visakhapatnam.

Andhra Pradesh, India.

A. Clarifications to Queries:

	Original Clause	Revised Clause	Clarification
Pre-solicitation conference	NA	NA	<p>A Pre- solicitation conference will be arranged as per the following details: Date: 6th May, 2015 Time: 1100 hrs Venue: Municipal Administration & Urban Development, Government of Andhra Pradesh, L- Block, Ground Floor, Secretariat, Hyderabad- 500 022. Contact: Mr. Suresh, Additional Director (MA & UD), Phone: +91 40 23452153</p> <p>Indian representatives of the US Companies may choose to attend the same. Further, interested companies may choose to post their queries through email to- <u>prlsecy_maud@ap.gov.in</u></p>
Conflict of Interest	NA	NA	<p>U.S. companies will not be precluded from follow-on opportunities to bid on projects that were developed at the planning stage</p>

<p>Clause C 8: Submission of Proposal</p>	<p>The Proposal will be sealed in an outer envelope which will bear the address of the Authority, RFP Notice number, Consultancy name and the name and address of the Applicant. It shall bear on top, the following: “Do not open, except in presence of the Authorised Person of the Authority”</p> <p>The aforesaid outer envelope will contain two separate sealed envelopes, one clearly marked “Technical Proposal” and the other clearly marked ‘Financial Proposal’.</p>	<p>The Proposal will be sealed in an envelope which will bear the address of the Authority, Consultancy name and the name and address of the Applicant. It shall bear on top, the following: “Do not open, except in presence of the Authorised Person of the Authority”</p> <p>The aforesaid envelope will contain the ‘Technical Proposal’ including all EoI contents as per clause C2.</p>	<p>A financial proposal is not required at this stage. The Financial proposal aspect could be developed at a later, more appropriate stage when the project scope is fully defined.</p>
<p>Clause C 6: Format and signing of Proposal</p>	<p>The Applicant shall provide all the information sought under this EOI. The Authority would evaluate only those Proposals that are received in the specified forms and complete in all respects.</p>	<p>The Applicant shall provide all the information sought under this EOI. The Authority would evaluate only those Proposals that are received in the specified forms and complete in all respects.</p>	<p>Forms sent as part of B. Appendix- Forms in the Addendum</p>

B. Appendix- Forms

Form 1: Particulars of the Applicant

1.1	Title of Consultancy:
1.2	Title of Project: Project
1.3	State whether applying as Sole Firm or Lead Member of a consortium: Sole Firm or Lead Member of a consortium
1.4	If the Applicant is the Sole Firm or the Lead Member state the following: Name of Firm: Legal status (e.g. sole proprietorship or partnership): Country of incorporation: Registered address: Year of Incorporation: Year of commencement of business: Principal place of business: Name, designation, address and phone numbers of authorised signatory of the Applicant: Name: Designation: Company:

1.6	<p>For the Applicant, (in case of a consortium, for each Member), state the following information:</p> <p>Name of Firm:</p> <p>Legal status (e.g. sole proprietorship or partnership):</p> <p>Country and year of incorporation:</p> <p>Principal place of business:</p> <p>Registered address:</p>
1.7	<p>(i) Does the Applicant or any of the Members in case of a consortium have business presence in India? Yes/No</p> <p>If yes, provide the office address (es) in India.</p> <p>(ii) Has the Applicant or any of the Members in case of a consortium been penalised by any organization for poor quality of work or breach of contract in the last five years?</p> <p style="text-align: right;">Yes/No</p> <p>(iii) Has the Applicant/ or any of its Associates ever failed to complete any work awarded to it by any public authority/ entity in last five years?</p> <p style="text-align: right;">Yes/No</p> <p>(iv) Has the Applicant or any member of the consortium been blacklisted by any Government department/Public Sector Undertaking in the last five years?</p> <p style="text-align: right;">Yes/No</p> <p>(v) Has the Applicant or any of its Associates, in case of a consortium, suffered bankruptcy/insolvency in the last five years?</p> <p style="text-align: right;">Yes/No</p> <p>Note: If answer to any of the questions at (ii) to (v) is yes, the Applicant is not eligible for this assignment.</p>
1.8	<p style="text-align: center;">(Signature, name and designation of the authorised signatory)</p> <p style="text-align: right;">For and on behalf of</p>

Form 2: Particulars of Key Personnel

S. No.	Designation of Key Personnel	Name	Educational Qualification	Length of Professional Experience	Present Employment		Name of Eligible Assignments	No. of Eligible Assignments
					Name of Firm	Employed Since		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1.								
2.								
3.								
4.								

**Form 3a: Abstract of Eligible Assignments of the Applicant
(Firm Eligibility)**

S.No	Name of Project	Name of Client	Estimated capital cost of Project (in Rs crore/ US\$ million)	Professional fee received by the Applicant (in US \$ million)	Services provided
(1)	(2)	(3)	(4)	(5)	(6)
1					
2					
3					
4					
5					

The Applicant should provide details of only those assignments that have been undertaken by it under its own name.

Form 3b: Details of Eligible Assignments of Applicant
Project Description Sheets

1.	Name of Applicant:	
2.	Name of the Project:	
3.	Type of Project (Sector, PPP/EPC, Financial advisory/ transactions etc)	
4.	Description of services performed by the Applicant firm:	
5.	Name of client and Address:	
6.	Estimated capital cost of Project (in Rs crore or US\$ million):	
7.	Payment received by the Applicant as professional fees (in US \$ million):	
8.	Start date of the services (month, year):	
9.	Finish date of the services (month, year):	
10.	Brief description of the Project:	

Notes:

1. Use separate sheet for each Eligible Assignment.

Form 4: Abstract of Eligible Assignments of Key Personnel[§]

Name of Key Personnel:

Designation:

S.No	Name of Project	Name of Client	Estimated capital cost of project (in Rs cr./ US\$ million)	Name of firm for which the Key Personnel worked	Designation of the Key Personnel on the assignment	Date of completion of the assignment	Nature of services provided
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1							
2							
3							
4							
5							

[§] Use separate Form for each Key Personnel

Form 5: Curriculum Vitae (CV) of Key Personnel

1. Proposed Position:
2. Name of Personnel:
3. Date of Birth:
4. Nationality:
5. Educational Qualifications:
6. Employment Record: (Starting with present position, list in reverse order every employment held.)
7. List of projects on which the Personnel has worked

Name of Project	Description of responsibilities
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Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes my qualifications, my experience and me.

(Signature and name of the Professional Personnel)

Place.....

(Signature and name of the authorised signatory of the Applicant)

Notes:

1. Use separate form for each Key Personnel and Professional Personnel.
2. Each page of the CV shall be signed in ink by both the Personnel concerned and by the Authorised Representative of the Applicant firm along with the seal of the firm.